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NARRAGANSETT TOWN COUNCIL AGENDA ITEM REPORT

DATE: December 4, 2023

FROM: Patty Roosa, Town Manager Executive Assistant/ Human Resources Manager

DEPARTMENT: Human Resources Department

SUBJECT:

A MOTION TO APPROVE the annual renewal of Coastline Employee Assistance Program services for 2024 in the amount of \$4,255.

SUGGESTED ACTION:

Coastline EAP provides resources for employees in order to identify and resolve personal concerns that affect job performance. The EAP helps to prevent , identify, and resolve these issues; thereby enhancing employee and workplace effectiveness, morale, and productivity.

FUNDING SOURCE:

The annual renewal fee is budgeted for in the Human Resources Professional Services budget 0001160 50201.

ATTACHMENTS:

[Coastline EAP Renewal.pdf](#)