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NARRAGANSETT TOWN COUNCIL AGENDA ITEM REPORT

DATE: May 6, 2024

FROM: Sarah Masson, Deputy Town Clerk

DEPARTMENT: Town Clerk

SUBJECT:

A MOTION TO EXTEND the period of time for filing the minutes of the April 9, 10, 11, 2024 Budget Work Sessions.

SUGGESTED ACTION:

Pursuant to RI General Law 42-46-7(b)(1) minutes shall be available to to the public within thirty-five (35) days of the meeting or the next regularly scheduled meeting, except "where the public body by majority vote extend the time period for the filing of the minutes and publicly states the reason."

The Deputy Town Clerk has been handling a large amount of work which includes implementing a new APRA tracking software program, developing and implementing a new online parking permit process, processing APRA requests as well as the normal duties of three departments. An extension is requested in order to complete these specific minutes.