Town Council Agenda Item Report

Agenda Item No. 6.a
Submitted by: Kayla Bertling
Submitting Department Administration
Meeting Date: November 24, 2026

SUBJECT
Resolution Amending Town Manager Employment Agreement

Recommendation:
Approve as presented

Updates/History of Briefing:
NA

Executive Summary and Background Information:
Town Council conducted an annual performance review of the Town Manager, which included a comprehensive evaluation process consisting of a self-assessment, discussion among Council members, and consensus ratings and comments across eight competency areas; and following these deliberations, the Town Council reached a consensus on the Town Manager's evaluation and merit pay adjustment; and additionally, the Town Council and the Town Manager collaboratively set performance goals for the upcoming year. Council agreed to increase the Town Manager's annual salary to $270,000.00.

Advisory Board/Committee Review:
None

Insert Date of Advisory Board/Committee Review:

Advisory Board/Committee Recommendation and/or Vote:
None

Potential Options:
Approve as presented or direct changes.

Staff Recommendation:
None

ATTACHMENTS
- 2026-401-0 Amending Town Manager Employment Agreement.pdf