

Town Council Agenda Item Report

Agenda Item No. 2019-74-0

Submitted by: Courtney Tanner

Submitting Department Planning

Meeting Date: April 9, 2019

SUBJECT

Resolution Appointing a New 2019 Vice Chair of the Planning and Zoning Board Due to Vacancy - Courtney Tanner, Planning Director
Brief/Action - April 9

Recommendation:

Appoint a Vice Chair for Planning and Zoning Board.

Updates/History of Briefing:

Not Applicable

Executive Summary and Background Information:

The Morrisville Unified Development Ordinance requires that the Chair and Vice-Chair of the Planning and Zoning Board (PZB) be appointed on an annual basis, and that a two-step process be used. First, the PZB makes a recommendation of which members should serve these functions, and then the Town Council reviews this recommendation and makes a final decision.

Section 2.2.3.E.1 of the Unified Development Ordinance reads: "The Planning and Zoning Board shall recommend one of its members to serve as its Chair and another as its Vice Chair. The Town Council shall consider these recommendations and appoint the board's Chair and Vice Chair, each to serve a one-year term."

Due to a recent vacancy, a new Vice Chair appointment is necessary for the remainder of 2019. The PZB nominated and recommended that Lee Langston be appointed as Vice Chair for 2019.

Potential Options:

1. Appoint the recommended nominee.
2. Appoint one of the following eligible members as Vice Chair: Rob Taylor or Tim Toterhi

Staff Recommendation:

Staff recommends appointing board members that 1) understand the role of the Planning and Zoning Board, 2) are able to conduct a meeting in accordance with Robert's Rules of Order, and 3) have the ability to forward a recommendation of approval on administrative decisions that comply with Code even if they personally do not like a project.

ATTACHMENTS

- [2019-074-0 Peak Supplement - PZB Chair Appointments](#)

- 2019-074-0 RES PZB Chair Appointments
- 2019-074-0 ATTH 01 PZB Roster