Town Council Agenda Item Report

Agenda Item No. 13.b
Submitted by: Jeanne Hooks
Submitting Department Administration
Meeting Date: November 24, 2026

SUBJECT
Capital Investment Program 4-year Major Update

Recommendation:
Received information, discuss, and provide input to establish the process to move forward.

Updates/History of Briefing:
- Staff reviewed the CIP policy, process, and touched on financial condition indicators. Council confirmed consensus on no changes to the policy guidance and agreed to the prioritization tools. In the interest of time, Council agreed to pick up the discussion at the next work session in November.
- At the November 24 meeting, staff will review the project list and distinguish between projects recommended for Council re-prioritization and projects that represent existing commitments or obligations that should be incorporated into the Town's long-term funding model. Throughout the discussion, staff will pause at key decision points to solicit Council feedback, identify areas of emerging or shared interest, and receive guidance regarding community outreach expectations and engagement priorities.

Executive Summary and Background Information:
The Capital Investment Program (CIP) establishes the policy framework for evaluating, selecting, prioritizing, and executing projects within a fiscally responsible, fundable 5-year plan. Its purpose is to drive meaningful, visible investments that produce positive outcomes for the community. The CIP policy adopted by Council guides Staff and the process for managing an effective investment program, one that remains financially sound while delivering tangible projects aligned with community needs. As outlined in the policy, a major program update occurs every four years, making 2027 the next scheduled update. Morrisville has benefited from a strong CIP policy framework that has resulted in responsible planning & execution of projects balancing both capacity with affordability.

During this work session, Staff will review key topics looking for input & general consensus where appropriate outlining:
1) policy & process drivers, 2) the proposed timeline, 3) introduce critical thinking tools for

project prioritization, 4) initiate solicitation of big picture community interests from Staff's & Council's perspective, and 5) outline methods for effective public engagement. This session marks the official kick-off of a major CIP update, which will continue through a series of work sessions, forums, exercises, and decision points from October through February, aligning with the development of the operational budget.

Advisory Board/Committee Review:
None

Insert Date of Advisory Board/Committee Review:

Advisory Board/Committee Recommendation and/or Vote:
None

Potential Options:
Received information, discuss, and provide input to establish the process to move forward.

Staff Recommendation:
None

ATTACHMENTS
- 2026-352-0 FY2028-2032 CIP Major Update 20261124.pdf
- 2026-352-0 ATTH 01 CIP Project Concept Summary Matrix.pdf