

Town Council Agenda Item Report

Agenda Item No. 8.a

Submitted by: Eric Smith

Submitting Department Administration

Meeting Date: February 14, 2023

SUBJECT

Resolution Appointing Advisory Committee Members (Winter)

Eric Smith, Town Clerk

Brief/Action - February 14

Recommendation:

Consider eligible applicants for potential appointment.

Updates/History of Briefing:

Council received an Administrative Report regarding committee recruitment at their January 24th Town Council Meeting.

Executive Summary and Background Information:

Advisory Committee Recruitment began on Friday, January 4th, with an application submission date of February 1 at 5 p.m.

Town Council received an Administrative Report regarding Advisory Committee Recruitment at their January 24th Town Council Meeting.

Information regarding current vacancies and upcoming expiring terms is noted below and is detailed in ATTH01, this document has been updated since the initial administrative report to reflect eligible applicants on file and show vacancy information for committees with seats being considered during this appointment cycle.

On the evening of February 6th, Council will receive an application packet and electronic ballots for all appointments via email. Council is asked to complete the electronic ballots and return them to the Town Clerk no later than Monday, February 13th, at 5 pm for initial tallying.

Balloting results and a resolution appointing selected applicants will be added upon completing of ballot tallying.

Advisory Board/Committee Review:

None

Insert Date of Advisory Board/Committee Review:**Advisory Board/Committee Recommendation and/or Vote:**

N/A

Potential Options:

Approve resolution authorizing appointments.

Not Approve resolution authorizing appointments.

Consider further recruitment for candidates.

Staff Recommendation:

Approve resolution authorizing appointments

ATTACHMENTS

- [2023-51-0 BS Resolution Appointing Advisory Committee Members \(Winter\).pdf](#)
- [2023-51-0 RES Resolution Appointing Advisory Committee Members \(Winter\).pdf](#)
- [2023-51-0 ATTH01 Vacancy Overview.pdf](#)
- [2023-51-0 ATTH02 Application Packet \(CONFIDENTIAL\).pdf](#)
- [2023-51-0 ATTH03 Applicant Contact Info \(CONFIDENTIAL\).pdf](#)
- [2023-51-0 ATTH04 Supplemental Question Matrix.pdf](#)
- [2023-51-0 ATTH05 Electronic Ballots.pdf](#)