



Meeting Date: January 14, 2026

TOWN OF MORAGA

STAFF REPORT

To: Honorable Mayor and Councilmembers

From: Mackenzie Brady, Parks and Recreation Director

Subject: Purchase of a Ventrac 4520-P Mower and Tough Cut Attachment

RECOMMENDATION

Adopt a Resolution authorizing the purchase of a Ventrac 4520-P all-terrain mower and HQ-682 Tough Cut brush/vegetation attachment in the amount of \$39,808 from Belkorp Ag, LLC, Stockton; and find the purchase categorically exempt from review under the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines section 15301 (Existing Facilities).

BACKGROUND

The Town of Moraga maintains extensive parkland, athletic fields, trails, and open space areas that require regular mowing, vegetation management, and seasonal weed abatement. Parks and Recreation staff rely on specialized equipment to safely and efficiently maintain these areas.

The Town's rough mower, now more than 20 years old, is in need of replacement. A rough mower is a heavy-duty piece of equipment used to cut tall, dense, and uneven vegetation in natural areas, hillsides, and perimeter zones where traditional turf mowers cannot safely or effectively operate. It is relied upon for seasonal weed abatement, vegetation control, and wildfire fuel reduction.

DISCUSSION

The Town has always been responsible for the seasonal weed abatement, vegetation management and wildfire fuel reduction in Town parks and open spaces. Continued vegetation management is necessary to prevent regrowth, protect prior investment in fuel reduction work, and reduce future wildfire risk. This requires reliable, specialized equipment capable of safely operating on steep slopes, uneven terrain, and dense vegetation.

Currently, seasonal weed abatement requires up to three staff members working four to six

weeks to complete. This significantly impacts staffing resources and delays other essential maintenance responsibilities. At times, the Town has relied on contractors to complete portions of the work, resulting in ongoing recurring costs.

Staff proposes replacing the existing rough mower with a Ventrac 4520-P mower with HQ-682 Tough Cut attachment, which will allow one staff member to complete most seasonal weed abatement, substantially improving efficiency and responsiveness. The mower is designed for steep terrain, thick vegetation, and uneven ground, making it particularly effective for the Town's hillside and open space locations.

Cooperative Purchasing

Ventrac equipment is available through Sourcewell, a nationally recognized government purchasing cooperative that has completed a formal competitive solicitation and contract award process. Utilizing Sourcewell allows the Town to benefit from competitively bid pricing while complying with the intent of the Town's purchasing requirements. This is consistent with the Town's purchasing policy.

FISCAL IMPACT

The total purchase price, including equipment, accessories, setup, freight, and tax is \$39,808. The purchase price includes the Ventra 4520-P unit, the "Tough Cut" brush attachment, a Dual wheel kit, and freight and set up.

Funding for this purchase was included in the adopted FY 2025-26 Asset Replacement Fund Budget.

CEQA COMPLIANCE

The purchase of this equipment is categorically exempt from review under the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines section 15301 (Existing Facilities) as the purchase of this equipment is for the operation and maintenance of existing public facilities and equipment and will involve negligible or no expansion of use.

ALTERNATIVES

1. Do not approve the purchase and direct staff to continue using aging equipment; or
2. Direct staff to solicit alternate quotes and return at a later date.

NEXT STEPS

Upon Council approval, staff will finalize purchase arrangements with Belkorp Ag, LLC. Once delivered, the mower will be placed immediately into service to support parks maintenance and wildfire vegetation management responsibilities.

ATTACHMENTS

[Attachment A - Draft Resolution](#)

[Attachment B - Quote](#)