



Meeting Date: April 8, 2026

TOWN OF MORAGA

STAFF REPORT

To: Honorable Mayor and Councilmembers

From: Nate Levine, Interim Public Works Director/Town Engineer Deirdre Castillo, Senior Engineer

Subject: Accepting the Completion of the 2023-24 Pavement Rehabilitation Project (CIP 23-401)

RECOMMENDATION

Adopt a Resolution:

1. Authorizing the Town Manager to execute a final construction contract change order for the 2023-24 Pavement Rehabilitation Project (CIP 23- 401) in the amount of \$183,405.09;
2. Approving the Project as complete by Bay Cities Paving & Grading, Inc. (Concord, CA);
3. Authorizing the Town Manager to execute the Certificate of Completion; and
4. Authorizing the Town Engineer to file the Resolution of Acceptance and Certificate of Completion with the Contra Costa County Recorder.

BACKGROUND

On April 24, 2024, the Town Council awarded a construction contract to Bay Cities Paving & Grading, Inc. for the 2023-24 Pavement Rehabilitation Project (CIP 23-401). Town Council authorized increases to the contract budget and contingency on October 9, 2024, and November 13, 2024. The total contract amount, including contingencies, is \$6,715,601.11. The Contractor completed pavement rehabilitation and associated work, including overlay, base repairs, rubberized chip seal, micro-surfacing, storm drain repairs, utility adjustments, concrete curb, gutter, and sidewalk repairs, ADA ramp upgrades, new sidewalk installation, traffic striping, and pavement markings throughout the Town (Attachment C).

DISCUSSION

Bay Cities Paving & Grading, Inc. began work on June 3, 2024. The Town's construction

management consultant, Substrate, Inc., provided construction oversight and materials testing. Town Staff and the Contractor coordinated access and scheduling with nearby residents and schools. The Contractor achieved substantial completion on March 26, 2025. All punch list items were completed by June 2025.

Due to the project's scope and magnitude, Staff expected numerous Change Orders to ensure that as many needed improvements and repairs as possible could be completed efficiently and expeditiously. A complete summary of the project change orders can be found in Attachment D.

Since the completion of the construction work, staff has worked closely with the Contractor to verify actual quantities of work performed.

FISCAL IMPACT

The 2023-24 Pavement Rehabilitation Project was budgeted as part of the Town's Pavement Management Program, specifically CIP 23-401. The approved contract amount was \$6,715,601.11, including contingencies. The final estimated construction cost is \$6,899,006.20, which is \$183,405.09 above the authorized amount. The Pavement Rehabilitation Program has sufficient funds for this increased contract amount.

CEQA COMPLIANCE

The construction work was previously found to be exempt from review under the California Environmental Quality Act (CEQA) pursuant to 14 Cal. Code Regs. 15301 (Class 1-Existing Facilities).

ALTERNATIVES

1. Adopt the attached Resolution with modifications; or
2. Do not adopt the attached Resolution and provide direction to staff. Not adopting the Resolution delays project completion and extends the time limit for a subcontractor to file a claim.

NEXT STEPS

Upon adoption of the resolution, the Town Engineer will provide Public Notice per California Public Contract Code and file the Resolution of Acceptance and Certificate of Completion with the County Recorder's Office. Following completion of the 35-day public notice period, and provided no claims are received, the Town may release the construction retention. Accepted streets will be added to the Town's paving moratorium list.

ATTACHMENTS

- [Attachment A - DRAFT Resolution - Project Acceptance](#)
- [Attachment B - DRAFT Certificate of Completion](#)
- [Attachment C - Street List](#)
- [Attachment D - List of Change Orders](#)