



Meeting Date: April 8, 2026

TOWN OF MORAGA

STAFF REPORT

To: Honorable Mayor and Councilmembers

From: Katie Bruner, Administrative Services Director and Amy Heavener, Town Clerk

Subject: Technology Upgrades to Town Council Chamber and Pear Conference Room in Support of SB 707 (Remote Participation in Public Meetings)

RECOMMENDATION

Adopt a Resolution:

1. Authorizing the Town Manager to execute an agreement with Silicon Connections, LLC to perform the installation of the technology upgrades to Town Council Chamber and Pear Conference Room, for a total amount not to exceed \$89,093;
2. Approving a contingency amount of \$5,907, for a total amount not to exceed \$95,000 to comply with SB 707;
3. Authorizing the Administrative Services Director to execute any amendments within the contingency, as necessary; and
4. Appropriating \$95,000 in PEG funds.

BACKGROUND

On October 3, 2025, Governor Gavin Newsom signed California Senate Bill 707 (Durazo) into law, enacting a significant overhaul of open meeting requirements for local governments, including a requirement for local agencies to allow for remote participation in public meetings.

SB 707 takes effect in two phases: January 1, 2026 and July 1, 2026. The bulk of the requirements relating to public access, two-way participation, captioning, and language-translation requirements are taking effect on July 1, 2026.

On January 14, 2026, Staff presented Council with detailed information surrounding [Senate Bill 707 \(SB 707\)](#).

Staff has worked with the Town's technology contractor, Silicon Connections, to identify technology requirements for the Town to comply with SB 707.

DISCUSSION

The portion of Senate Bill 707 (SB 707) that pertains to technology states that beginning July 1, 2026, the public must be able to attend meetings and participate remotely and provide comments in real time via a “two-way telephonic” or “two-way audiovisual platform.” A “two-way telephonic” service is one that does not require internet access and allows participants to dial a telephone number to listen and verbally participate. A two-way audiovisual platform is defined as an online platform that provides participants with the ability to participate in a meeting via both an interactive video conference and a two-way telephonic service (e.g., Zoom).

In its current state, the Town Council Chamber located at 335 Rheem Blvd. is not equipped to meet the minimum public meeting requirements detailed in SB 707 in order to remain Brown Act compliant. As a result, Town staff has reached out to our current technology provider (Silicon Connections, LLC) to put together a proposal for the cost of upgrading the Council chamber to meet the technology requirements in SB 707.

Silicon Connections, LLC has provided a quote (Attachment B) for the following upgrades/changes to the Council Chamber, existing equipment that is scheduled to be decommissioned as part of this project is *italicized*:

- 3 PTZOptics Move 4K 12x PTZ cameras
- Shure MXW neXt wireless microphone system (20 gooseneck wireless microphones)
- Acoustic Echo Cancelling Audio Processor (Symetrix Radius NX with AEC-2 coprocessor)
- *Decommission existing wired microphones*
- Mic-driven automatic camera switching with configurable room layout presets
- Zoom Room Controller Computer
- Meeting Owl 5 Pro — USB backup camera/mic at Clerk's desk
- Zoom-to-YouTube live streaming via Zoom cloud
- Public comment countdown timer
- *Decommission TriCaster production console*

Staff also recommends the installation of an upgraded camera and zoom controller in the Pear Conference Room in Town Hall. The Pear Conference Room is occasionally used for public meetings that would be required to have remote public participation under SB707.

The equipment will be installed by Silicon Connections, LLC during a time that the Council Chamber is not in use and should not affect or disrupt any of the regular meetings of any of the Council/Commission/Committee bodies.

Training on all new equipment will be provided by Silicon Connections, LLC for Town Staff that has direct involvement in managing and/or supporting public meetings in the Council Chamber. Town Council/Commissions/Committees will be minimally impacted and will not require technology training outside of learning the use of a new, wireless microphone at the dais.

FISCAL IMPACT

Staff recommends Council appropriate \$95,000 in the PEG (Public, Educational, and Government Access) Fund to pay for the technology upgrades. PEG funds are restricted for capital costs associated with acquiring PEG access equipment, or capital costs associated with renovating and constructing PEG-related facilities. There is sufficient fund balance available in the Town's PEG Fund to support the appropriation.

CEQA COMPLIANCE

This item is not subject to review under the California Environmental Quality Act (CEQA) pursuant to Public Resources Code Section 21000, et seq. and the CEQA Guidelines (14 Cal. Code Regs. §§ 15000 et. seq.), including without limitation, Public Resources Code section 21065 and California Code of Regulations 15378 as this is not a “project” that may cause a direct, or reasonably foreseeable indirect, physical change in the environment.

ALTERNATIVES

1. Approve the Resolution approving SB 707-specific technology upgrades to the Moraga Town Council chamber and Pear Conference Room with changes; or
2. Do not approve the Resolution and provide further direction to staff.

NEXT STEPS

Upon approval of the Resolution, staff, in partnership with Silicon Connections, LLC will:

1. Begin outfitting the Town Council Chamber with the new technology during a time where it is not being used for a public meeting;
2. As part of the requirements of SB 707, Town staff will develop a plan to encourage public participation in meetings in various ways throughout the implementation process;
3. Staff will work with Silicon Connections, LLC to develop a disruption policy for connectivity issues; and
4. Staff will train on any new procedures/requirements.

ATTACHMENTS

[Attachment A - Draft Resolution - SB 707](#)

[Attachment B - Moraga-Council-Chambers-AV-Upgrade-Proposal](#)