



Meeting Date: April 8, 2026

TOWN OF MORAGA

STAFF REPORT

To: Honorable Mayor and Councilmembers

From: Amy Heavener, Town Clerk

Subject: Request to Re-Appoint Two Candidates to the Town of Moraga Local Sales Tax Oversight Committee

RECOMMENDATION

Re-Appoint Gian Panetta and Spencer Schilling to the Local Sales Tax Oversight Committee (LSTOC) for a new term of 2 years, which will expire on March 1, 2028.

BACKGROUND

Pursuant to Measure K's Implementation ordinance, [Ordinance Number 238 Section 3.20.140 - Oversight, Annual Audit and Public Report \(PDF\)](#), the Town Council established a Local Sales Tax Oversight Committee to perform an objective and transparent annual review of Measure K revenues and expenditures.

The Local Sales Tax Oversight Committee consists of seven members, all residents of the Town of Moraga, appointed by the Town Council. The Committee meets between two and four times per year, or as reasonably determined by the Town Council or Local Sales Tax Oversight Committee.

The Local Sales Tax Oversight Committee is charged with conducting an annual review and report to the Town Council on the revenues and expenditures of the Local Sales Tax (also referred to as "Transactions and Use Tax"). The Committee shall sunset in 2033, unless extended by the voters.

There are currently five open seats on this seven-member committee. Two members, Gian Panetta and Spencer Schilling wish to be re-appointed to their seats on the Local Sales Tax Oversight Committee. Their initial terms ended in March 2026.

DISCUSSION

In order to conduct business, the Local Sales Tax Oversight Committee needs to have enough

committee members to form a quorum. A quorum for a seven-member committee is four members. As it stands now, there are only two eligible members on the seven-member committee.

The Town has received three applications:

- Gian Panetta – Re-Appointment
- Spencer Schilling – Re-Appointment
- Susan Wright – New Applicant

Gian Panetta was appointed on 12-13-2023 and has served one term. Spencer Schilling was appointed on 3-21-2023 and has served one term. The Town's Commission and Committee Interview and Appointment Policy specifies that an existing Board, Committee, and Commission member may be reappointed up to a maximum of three terms. Before reappointment however, the Board, Committee, and Commission member must apply and may be interviewed, unless otherwise decided by the Town Council. Due to the urgent need for this committee to meet, Town Staff is requesting Council forgo the interview process for Gian Panetta and Spencer Schilling in order to secure a quorum so the Committee may meet.

Following this, Town Staff will schedule an interview with the remaining new applicant at a later date. This action would resolve the issue of a lack of quorum that currently exists. This enables the committee to meet while also giving Council the opportunity to interview and consider the new applicant.

FISCAL IMPACT

These are a volunteer positions. There are no direct costs associated with these appointments.

CEQA COMPLIANCE

The appointment of Committee/Commission members is not subject to review under the California Environmental Quality Act (CEQA) pursuant to Public Resources Code section 2100 et seq., and the CEQA Guidelines (14 Cal.Code Regs. 15000 et seq.) as this is not a "project" that may cause a direct, or reasonably foreseeable indirect, physical change in the environment.

ALTERNATIVES

1. Do not re-appoint the applicants, keep the seats open and provide direction to staff.
2. Direct staff to conduct interviews of Gian Panetta and Spencer Schilling.

NEXT STEPS

Upon re-appointment, both re-appointees will continue their work on the Local Sales Tax Oversight Committee. Staff will work with Council and the remaining new applicant to schedule an interview as well as continue to accept applications for remaining open seats on the Local Sales Tax Oversight Committee.

ATTACHMENTS

Attachment A - Gian Panetta - 2026 LSTOC - Redacted Application

Attachment B - Spencer Schilling - 2026 LSTOC - Redacted Application