



Meeting Date: May 13, 2026

TOWN OF MORAGA

STAFF REPORT

To: Honorable Mayor and Councilmembers
From: Amy Heavener, Town Clerk
Subject: Local Sales Tax Oversight Committee Appointment

RECOMMENDATION

Appoint candidate, Susan Wright to the Moraga Local Sales Tax Oversight Committee for a term of 3 years.

BACKGROUND

The Town has three open seats for the Local Sales Tax Oversight Committee. The Town received one application and is recommending Council appoint Susan Wright to one open seat on the Local Sales Tax Oversight Committee.

DISCUSSION

Per the Town's Board, Committee and Commission Interview and Appointment Policy, the Town Council conducted an interview and considered the application during a Special meeting on April 22, 2026.

The following individual was interviewed:

Candidate	Committee/Commission	Length of Term
Susan Wright	Local Sales Tax Oversight Committee	3 years

Staff will continue recruitment for two remaining open positions on the Local Sales Tax Oversight Committee and for an unscheduled vacancy on the Art in Public Spaces Committee.

At this time, staff is requesting that Town Council appoint Susan Wright to the Local Sales Tax Committee for the term identified above.

FISCAL IMPACT

This is a volunteer position. There are no direct costs associated with this appointment.

CEQA COMPLIANCE

Appointing commission and committee members is exempt from the California Environmental Quality Act (CEQA) pursuant to Public Resources Code Section 21000, et seq. and the CEQA Guidelines (14 Cal. Code Regs. 15000 et. seq.), including without limitation, Public Resources Code section 21065 and California Code of Regulations 15378 as this is not a "project" that may cause a direct, or reasonably foreseeable indirect, physical change in the environment.

ALTERNATIVES

1. Do not appoint a committee member and keep the seat open; or
2. Provide alternate direction to staff.

NEXT STEPS

Upon appointment, staff will inform the applicant of the outcome. The term for the appointed committee member will commence immediately upon Council's decision.