



**ITEM ID:** 2025-170-0

**TRANSMITTAL DATE:** July 18, 2025

**MEETING DATE:** July 25, 2025

**TO:** Board of Directors

**FROM:** Paul Hubler, Chief Strategy Officer

**SUBJECT:** Contract No. SP619-25 - Olympics Planning Support Services - Increase Contract Authority - Jacobs Engineering Group Inc.

### **Issue**

Dedicated, long-term, multidisciplinary consulting services are needed to support the continuation and refinement of the Authority's planning for the 2028 Summer Olympics and Paralympics (the Games). Increased contract authority is needed to continue and initiate the next phase of additional planning activities identified in the Scope of Work and consistent with the original contract award.

### **Recommendation**

Executive Committee recommended (3-0) that the Board to authorize the Chief Executive Officer to increase the not-to-exceed (NTE) contract authority for Contract No. SP619-25 with Jacobs Engineering Group Inc. for Olympics Planning Support Services by \$1,200,000, from the current \$510,000 to a new total NTE of \$1,710,000. All other terms and conditions of the contract will remain the same.

### **Strategic Commitment**

This report aligns with the Strategic Business Plan Commitment of:

- **Customers are our Business:** We respect and value our customers, putting them at the heart of all we do, and work hard to attract and retain new customers by understanding their needs and finding new and innovative ways to delight them. The planning support services to be provided through this contract will help position the Authority to provide passenger rail service during the Games that is effective, efficient, and convenient to riders.

## **Background**

On November 14, 2025, the Board awarded Contract No. SP619-25 for Olympics Planning Support Services to Jacobs Engineering Group Inc. (Jacobs) with a:

- Total not-to-exceed (NTE) contract authority of \$510,000 which is comprised of approximately \$400,000 for the immediate work associated with Part 1 of the Scope of Work (SOW), and \$110,000 to initiate other critical longer-term Olympics planning activities associated with Part 2 of the SOW; and
- Contractual term effective upon issuance of Notice to Proceed (NTP) through December 31, 2028.

The SOW is divided into two main parts: Part 1 is focused on preparing a workplan and schedule for all of the multidisciplinary planning activities the Authority will need to undertake to prepare for the 2028 Games; and Part 2 is for as-needed support services to execute the workplan. The Board authorized about \$400,000 to undertake Part 1 of the SOW, which is expected to be complete by July 2025. However, recognizing that there are critical longer-term Olympics planning activities associated with Part 2 of the SOW that needed to begin before Part 1 was completed, the Board also authorized about \$110,000 to initiate this work immediately.

## **Discussion**

Since work on Part 1 of the SOW began in early January 2025, Jacobs has (1) documented and presented lessons learned from previous Olympic games; (2) prepared a Strategic Implementation Framework for delivery of regional rail service during the Games; and (3) developed a workplan for specific planning activities needed to prepare Metrolink for the Games. The workplan currently includes approximately 60 multidisciplinary planning activities that need to get underway soon, in addition to another 80 mobilization and implementation activities that will need to be initiated as we get closer to the Games. Part 2 of the SOW is set up to allow Jacobs and its subconsultants to support the Authority in the completion of these planning, mobilization, and implementation activities on an as-needed basis.

Recognizing the need to initiate some long-lead planning activities associated with Part 2 of the SOW while Part 1 was still underway, Jacobs and its subconsultants have begun performing Metrolink-specific regional demand modeling and are assisting in the development of Olympics-related fare collection strategies.

For Fiscal Year (FY) 2026, the Authority will require subject matter expertise provided by Jacobs and its subconsultants to help execute Olympics planning activities included in the workplan, including (but not limited to):

- Performing a Threat and Vulnerability Assessment
- Developing a park-and-ride strategy for Metrolink stations
- Refining Games-related service scenarios
- Continuing ridership demand modeling
- Supporting federal and state grant pursuit efforts

The requested increase in contract authority in the amount of \$1,200,000 is necessary to support this planning work in FY2026. Staff will return to the Board in the future for additional contract authority as needed.

### **Budget Impact**

The requested increase in contract authority in the amount of \$1,200,000 is included in the Authority's approved FY26 Operating Budget. The amount for future work will be included in future year budgets. There is no financial commitment with respect to subsequent years, and work will be authorized only if funding is approved.

### **Next Steps**

Should the Board approve this recommendation, staff will direct Jacobs to continue work to support Olympics planning activities in FY26. Staff will return to the Board in the future for additional contract authority as needed.

Prepared by:                      Michael Litschi, Director of Special Projects  
   Brian Jacob, Planning Manager II

Approved by:                      Paul Hubler, Chief Strategy Officer