

ITEM 13B.



metrolinktrains.com/meeting

ITEM ID: 2026-313-0

TRANSMITTAL DATE: September 18, 2026

MEETING DATE: September 25, 2026

TO: Board of Directors

FROM: Michelle Pena, Board Clerk

SUBJECT: Board and Committee Meeting Dates for Calendar Year 2027

Issue

Staff has prepared the Board and Committee meeting schedule for 2027 in an effort to maintain a regular meeting schedule and mitigate schedule conflicts.

Recommendation

It is recommended the Board approve the 2027 Board and Committee meeting schedule as detailed in Attachment A, holding the Budget, Audit, and Finance Committee (BAFCOM) meeting on the 2nd Friday of the month, and the Board Meeting on the 4th Friday of the month.

Strategic Commitment

This report aligns with the Strategic Business Plan commitment of:

- **Modernizing Business Practices:** We will improve our operational efficiency through transparency, objective metrics and streamlined governance, reducing over-reliance on subsidy while bringing our system into a state of good repair and investing in the development of our employees. The calendar informs Directors and members of the public of the 2027 standing Committee and Board meetings.

Background

Staff prepares an annual regular Board and Committee meeting calendar to maintain a consistent meeting schedule and decrease scheduling conflicts. Monthly Committee and Board meetings are scheduled for the 2nd and 4th Fridays, respectively, with exceptions in

November and December when no Committee meetings will be held.

Discussion

The Board and Committee meeting schedule (Attachment A) details meeting dates for calendar year 2027.

Staff has taken into consideration holidays, other agencies' meeting schedules, and major industry conferences, and has altered the schedule where necessary to avoid conflicts by holding only one Board meeting on certain months as noted in the attachment. As is the practice, due to the holidays in November and December, no Committee meetings will be held those months, only Board meetings.

The Board and BAFCOM will be dark for the month of August.

Committee meetings are virtual at 9:00 a.m. and Board meetings are scheduled to be held at the Los Angeles County Metropolitan Transportation Authority (Metro) Board Room located at One Gateway Plaza, 3rd Floor, Los Angeles, CA 90012 at 10:00 a.m.

Budget Impact

There is no budgetary impact as a result of this report.

Next Steps

Upon approval from the Board, the Board Clerk will share the final calendar with internal and external stakeholders.

Prepared by: Michelle Pena, Board Clerk

Approved by: Noelia Rodriguez, Chief of Staff

Attachment(s)

[Attachment A - DRAFT 2027 Board Calendar](#)
[Presentation - 2027 Board and Committee Meeting Dates](#)