



**ITEM ID:** 2025-288-0

**TRANSMITTAL DATE:** September 19, 2025

**MEETING DATE:** September 26, 2025

**TO:** Board of Directors

**FROM:** Tom Schamber, Chief Financial Officer

**SUBJECT:** Quarterly Report of Contracts Awarded and Third-Party Agreements Executed Under the Chief Executive Officer's Authority

### **Issue**

The Board of Directors approved the Authority's revised Procurement and Contracting Policies (Revised Policies) on November 8, 2019. Section 3 of the Revised Policies requires the Chief Executive Officer (CEO) to provide a quarterly report to the Board with a list of contracts awarded above \$250,000 and under the CEO's contract award authority of \$500,000.

### **Recommendation**

Receive and file.

### **Strategic Commitment**

This report aligns with the strategic Business Plan commitment of:

- **Modernizing Business Practices:** We will improve our operational efficiency through transparency, objective metrics and streamlined governance, reducing over-reliance on subsidy while bringing our system into a state of good repair and investing in the development of our employees. Increasing the CEO's authority to \$500,000 has allowed for the expedited award of contracts and TPAs.

### **Background**

On July 26, 2019, the Board authorized the CEO to execute Third-Party Agreements (TPAs)

with other public agencies and Contracts with third parties up to \$500,000. Upon its approval of the Revised Policies the Board also requested that the CEO provide a quarterly report to the Board with a list of contracts awarded under the CEO's new authority level and between \$250,000 and \$500,000. This requirement is included in Section 3 of the Revised Policies.

This report meets these Board report requirements for the fourth quarter of FY 2025, which covers April 1, 2025 through June 30, 2025.

### **Discussion**

In the reporting period, the CEO awarded the following contracts valued between \$250,000 and \$500,000:

#### A. Contracts

- PA164-26: Brandmovers - SoCal Explorer Metrolink Loyalty Program - \$355,000 - 4/4/25
- PO989-25: Progress Rail - Purchase of HVAC Units for F125 - \$275,000 - 4/9/25
- LI309-25: Carahsoft - Carahsoft - Boomi Integration (EDI & PMIS) - \$465,548.74 - 4/30/25
- SP632-25: Industrial Waste Utilization - Railroad Waste Removal Services - \$310,437.66 - 5/22/25

#### B. TPAs - None

### **Next Steps**

In November, staff will present the report covering the first FY26 quarter of contracts awarded and TPAs executed by the CEO from July 1, 2025, through September 30, 2025.

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Approved by: Tom Schamber, Chief Financial Officer