



ITEM ID: 2026-171-0

TRANSMITTAL DATE: April 17, 2026

MEETING DATE: April 24, 2026

TO: Board of Directors

FROM: Tom Schamber, Chief Financial Officer

SUBJECT: Quarterly Report of Contracts Awarded and Executed Under the Chief Executive Officer's Authority

Issue

The Board of Directors approved the Authority's revised Procurement and Contracting Policies (Revised Policies) on November 8, 2019. Section 3 of the Revised Policies requires the Chief Executive Officer (CEO) to provide a quarterly report to the Board with a list of contracts awarded above \$250,000 and under the CEO's contract award authority of \$500,000.

Recommendation

Receive and file.

Strategic Commitment

This report aligns with the strategic Business Plan commitment of:

- **Modernizing Business Practices:** We will improve our operational efficiency through transparency, objective metrics and streamlined governance, reducing over-reliance on subsidy while bringing our system into a state of good repair and investing in the development of our employees. Increasing the CEO's authority to \$500,000 has allowed for the expedited award of contracts.

Background

On July 26, 2019, the Board authorized the CEO to execute Contracts with third parties up to \$500,000. Upon its approval of the Revised Policies the Board also requested that the CEO

provide a quarterly report to the Board with a list of contracts awarded under the CEO's new authority level and between \$250,000 and \$500,000. This requirement is included in Section 3 of the Revised Policies.

This report meets these Board report requirements for the Third quarter of FY 2026, which covers January 1, 2026 through March 31, 2026.

Discussion

In the reporting period, the CEO awarded the following contracts valued between \$250,000 and \$500,000:

Contract/PO	Supplier	Scope of work	Method of procurement	Amount	Date awarded
MS348-26	Orkin	Insect Control Services (Rolling Stock) - PO Approval through Sourcwell Cooperative No. 012825-ORK through 3/5/2029	Cooperative Agreement	\$333,840	1/12/2026
PO1031-26	KWD AG	Spider Shaft Kits for F125 Locomotives - KWD Kupplungswerk Dresden AG	Single Source	\$350,000	1/14/2026
SP648-26	Elerts Corporation	Mobile Reporting Application: ELERTS - Sole Source Procurement Approval (Annual Subscription)	Sole Source	\$267,184	1/14/2026
PO1039-26	Voith, US Inc.	Couplers F/ F125 Locomotives and Rotem Cars - Single Source Procurement Approval	Single Source	\$250,000	1/20/2026
LI323-26	ADP, Inc.	Payroll Services and HR/Benefits Solution - Approve single source justification	Single Source	\$404,000	1/23/2026
SP641-26	NLG Communications	Public Relations Support - Approve Award	Contract	\$474,500	1/27/2026

PO1040-26	ORX Railway Corp	Repair and Return of Bi-Level and Locomotive Wheels	Single Source	\$320,000	1/27/2026
SP639-26	NWC Partners	Fare Policy Performance and Compliance Analysis	RFP	\$500,000	3/5/2026
PO1041-26	Motivepower LLC	Motivepower OEM Locomotive Parts	Sole Source	\$450,000	3/10/2026
PO1047-26	Hyundai Rotem USA	Purchase of Hyundai Rotem OEM parts	Sole Source	\$400,000	3/10/2026
PO1030-26	Integrated Chemical & Equipment	Train Wash Detergent	IFB	\$495,060	3/25/2026

Next Steps

Staff will continue to report on a quarterly basis the contracts awarded and executed by the CEO. The next update will cover activity from April 1 through June 30, 2026.

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Approved by: Tom Schamber, Chief Financial Officer

Attachment(s)

[Presentation - FY26 Q3 Quarterly Report of Contracts](#)