



**ITEM ID:** 2025-290-0

**TRANSMITTAL DATE:** September 19, 2025

**MEETING DATE:** September 26, 2025

**TO:** Board of Directors

**FROM:** Tom Schamber, Chief Financial Officer

**SUBJECT:** FY2024-25 Preliminary Working Capital Fund Report, Quarter Ending June 30, 2025

**Issue**

SCRRA Working Capital Fund Policy, FIN 9.7, as well as executed Member Agency MOUs related thereto, require quarterly reporting of Working Capital Fund (WCF) activity to the SCRRA Board of Directors. While the Policy has not yet been fully implemented and no advance or repayment activity has occurred as of the date of this report, quarterly reports shall be provided going forward in the interest of transparency. This quarterly report shall be expanded to include activity relating to the use and repayment of the WCF when formal implementation of the Policy and the Standard Operating Procedures has occurred.

**Recommendation**

Receive and file.

**Strategic Commitment**

This report aligns with the Strategic Business Plan commitment of:

- **Modernizing Business Practices:** We will improve our operational efficiency through transparency, objective metrics and streamlined governance, reducing over-reliance on subsidy while bringing our system into a state of good repair, investing in the development of our employees and maintaining fiscal sustainability.

**Background**

In April of 2024, the SCRRA Board of Directors approved the establishment of the \$50 million Working Capital Fund (WCF). Pursuant to the Policy, the Working Capital Fund goal shall be to begin a separation of Operating and Capital Funds, and to provide liquidity to fund the reimbursement cycle for grant-funded Capital Programs. Usage of the funds is limited under the Policy to advance fund reimbursable expenses for capital projects for which grants have been awarded.

### **Discussion**

Member Agencies were invoiced for their respective WCF allocation deposits, based upon Track Miles Owned, in June of 2024. As of June 30, 2025, \$50,000,000 has been collected and deposited in a segregated money market demand account at U.S. Bank specifically established for this purpose. Funds in this account are not commingled with operating funds, or are they used for the payment of advance-funded capital projects (typically referred to as TPAs) or for SCRRA operations or operating projects. Interest paid for Q4 and FY25 totaled \$419,349.96 and \$994,617.90, respectively. Further details of interest earned have been provided in Attachment A. Interest will be paid out to Member Agencies after the conclusion of each fiscal year.

### **Next Steps**

The Working Capital Fund report for the quarter ended September 30, 2025, will be provided in December of 2025.

Prepared by: Vivien Avella, Assistant Director, Finance

Approved by: Tom Schamber, Chief Financial Officer

### **Attachment(s)**

[Attachment A - Quarter Ended June 30, 2025  
Presentation - Preliminary FY2024-25 Working Capital Report Q4](#)