



**ITEM ID:** 2025-354-0

**TRANSMITTAL DATE:** December 5, 2025

**MEETING DATE:** December 12, 2025

**TO:** Board of Directors

**FROM:** Justin Fornelli, Chief, Program Delivery

**SUBJECT:** Memorandum of Understanding with the City of Glendale for the Glendale Water and Power Temporary Spur Track

### **Issue**

Approval is required to execute the Memorandum of Understanding between the City of Glendale and the Authority for the construction of the Glendale Water and Power Temporary Spur Track.

### **Recommendation**

It is recommended that the Board authorize the Chief Executive Officer to negotiate and execute the Memorandum of Understanding between the City of Glendale and the Authority, providing \$966,114 of City funding for Authority construction and support services for the Glendale Water and Power Temporary Spur Track project.

### **Strategic Commitment**

This report aligns with the Strategic Business Plan Commitment of:

- **Safety is Foundational:** We will stay on the leading edge by deploying new technologies and processes to enhance the safety and security of our riders, employees and the communities we serve. This agreement will allow the authority to ensure that the work on our right of way is conducted in accordance with our standards and the safety of our passengers is not affected.
- **Connecting and Leveraging Partnerships:** We will forge new and enhanced relationships with our public and private partners to integrate and coordinate connecting services, providing residents throughout Southern California with better, seamless,

sustainable alternatives to driving. This work is being performed for the benefit of Glendale Water & Power's Grayson Repowering Project, which will provide the local community with cleaner, cheaper, and more reliable power. It will further our good relationship with the City of Glendale and enhance Metrolink's reputation as a cooperative business partner.

## **Background**

Glendale Water & Power, a department of the City of Glendale, wishes to transport several oversized power generation engines to the site of the Grayson Repowering Project at 800 Air Way, Glendale, CA 91201, which is adjacent to Metrolink's Valley Subdivision. The equipment is to be delivered via railcar by Union Pacific Railroad.

Previous efforts to unload the equipment from the mainline at the nearby Flower St. crossing had fallen through due to short work windows and lack of contingency options. To address these constraints, the City proposes that the Authority construct a temporary spur track to be used for said delivery of railcars. Improvements include a hand-throw turnout installed on main track 2, a derail, and approximately 500 feet of spur track. The spur will be located entirely on the Authority's right-of-way and secured by a fence with a gate for train movements.

## **Discussion**

The Memorandum of Understanding between the City of Glendale and the Authority addresses the roles and responsibilities of both parties through construction of the project and provides \$966,114 of City funding for Authority support services, including project management and coordination, spur and switch design and construction, inspection and maintenance, and Positive Train Control integration. Once the MOU is executed, the Authority will begin work to complete the project plans and specifications. Once the design is complete, all trackwork and support services will be conducted by the Authority. Upon conclusion of the City's use of the spur, but not more than one year after execution of this agreement the Authority will remove the spur and restore the right-of-way. All of these efforts are at the City's sole expense. The project is expected to be complete by Q2 2026. Upon completion, there will be no future maintenance responsibilities for the Authority as a result of this agreement.

The City will provide the Authority with an advanced deposit of \$483,057, being 50% of the estimated Authority costs for the project, within 45 days of the execution of this agreement, and before Authority shall commence any support efforts. Furthermore, the City will deposit the remaining amount of the estimated project costs 45 days prior to the start of the Authority's actual construction of the project. The advanced deposit will ensure that the Authority will be able to remove the spur and restore its right-of-way without incurring undue delay or cost. Authority support for the project is essential to ensure that all work will be undertaken in compliance with Authority safety practices, standards, and criteria to maintain safe and reliable operation of the railroad and passenger services.

## **Budget Impact**

There is no budgetary impact since this is a Third-Party funded Agreement.

Cash flow impact will be mitigated by an advance deposit as described in the Discussion section.

**Next Steps**

Upon Board authorization, the Memorandum with the City of Glendale for the construction of the Glendale Water and Power Temporary Spur Track will be executed by both parties.

Prepared by: Logan Campbell, Grad on Career Track (Project Management)  
Katy Thorpe, Principal Engineer, Capital Construction  
Andy Althorp, Director, Capital Construction

Approved by: Justin Fornelli, Chief, Program Delivery

**Attachment(s)**

[Presentation - Glendale Temporary Spur MOU](#)