



School Board of Manatee County
March 28, 2023 - Regular Board Meeting
Action Item

Title

Approval to Purchase PrimeroEdge Food and Nutrition Services Software Using the Choice Partners Request for Proposal for Technology and Other Related Products and Services #23/004LS, SDMC No. 23-0110-KD, Continued Procurement for Products and Services, Estimated in the Amount of \$95,000.00 Per Fiscal Year

Executive Summary

The Food and Nutrition Services Department utilizes back of the house and front of the house software in the District office and in each school cafeteria throughout the District. This software facilitates compliance with the US. Department of Agriculture (USDA) and Florida Department of Agriculture and Consumer Services regulations. The functionality includes point of sale, meal accountability, menu planning, ordering, receiving, production records, free and reduced application processing, and digital displays. The software is a web-based cloud hosted solution the fully integrates with the District's current hardware.

The proposed software, PrimeroEdge by Cybersoft Technologies, Inc., Houston, TX, Florida Document No. F13000001307 is approved by the State of Florida Department of Agriculture.

Approval of this agenda item does not indicate immediate or complete expenditure of funds. Funds will only be expended as budget(s) allow. The Choice Partners contract is valid through November 16, 2023, with renewals through November 16, 2027, and additional renewals and extensions as completed by Choice Partners. The Software Licensing Agreement (SLA) with Cybersoft for PrimeroEdge is valid through June 30, 2024 with annual renewals thereafter.

Subsection 6A-1.012(6) F.A.C. (5) allows school boards to purchase from existing proposals of other public entities upon agreement by the awarded vendor(s).

State Board Rule 6A-1.012(14) states, "A district school board, when acquiring, whether by purchase, lease, lease with option to purchase, rental or otherwise, information technology resources, as defined in Section 282.0041(14), Florida Statutes, may make any acquisition through the bid process as described herein or by direct negotiation and contract with a vendor or supplier, as best fits the needs of the school district as determined by the school board."

School Board Policy 6320 states, "Before purchasing nonacademic commodities and contractual services, the Board authorizes the Superintendent to review the purchasing agreements and State term contracts available under F.S. 287.056 to determine whether it is in the Board's economic advantage to use the agreements and contracts. Each bid specification for nonacademic commodities and contractual services must include a statement indicating that the purchasing agreements and State term contracts available under F.S. 287.056 have been reviewed. The Board may use the cooperative State purchasing programs managed through the regional consortium service organizations pursuant to F.S. 1001.451. This policy does not apply to services that are eligible for reimbursement under the Federal E-rate program administered by the Universal Service Administrative Company."

This item aligns with the District's Strategic Plan Goal(s) which state(s):

Ready To Grow | Goal 4

Maximize the energy efficiency and management of our facilities to remain sustainable and financially responsible

Recommendation

The Superintendent recommends the approval to purchase PrimeroEdge Food and Nutrition Services Software using the Choice Partners Request for Proposal for Technology and Other Related Products and Services #23/004LS, SDMC No. 23-0110-KD, continued procurement for products and services, estimated in the amount of \$95,000.00 per fiscal year.

Financial Impact

The funding source for this expenditure is Food Service Fund and other funding sources as determined and is included in the proposed budget for 2023-2024.

Contact

Submitting Departments: Nutrition Services and Purchasing

Initiated By: Regina Thoma and Ruth Gruett

Attachments:

[23-0110 CyberSoft Unsigned](#)

[3.8.23 Manatee_Cybersoft PrimeroEdge Subscription License Agreement](#)

[Manatee Pricing Updated 3.3.2023](#)