

**Mammoth Lakes Town Council
Agenda Action Sheet**

Meeting Date: June 21, 2017

Prepared By: Sierra Shultz, Engineering Assistant

Submitting Department: Public Works

Title: Award contract for Glass Mountain Apartment Electrical Remediation project.

Recommended Motion: Approve the plans and specifications. Award the contract to the lowest responsive bidder. Authorize the Public Works Director to execute the construction contract and accept the project upon completion. Authorize the Public Works Director to review and approve minor revisions to complete the project, up to an additional 10% of the award amount.

Background Information: The Town took out a Community Development Block Grant (CDBG) through the U.S. Department of Housing and Urban Development (HUD). The total grant amount was \$1,000,000 and \$312,683 of that was programmed for rehabilitation of a multi-unit residential building. The agreement was executed between the Town and HUD on January 29, 2015. The Town, working with Inyo Mono Advocates for Community Action (IMACA), scheduled the money to be used on rehabilitation of Glass Mountain Apartments, located at 25 Mountain Boulevard in Mammoth Lakes. The original scope of work was discovered to be worth more than the grant had available, so the Town applied for a scope change that was affordable. The revised scope includes electrical remediation of the building's entire electrical system. Electrical remediation was ranked as the most important item based on a life safety assessment. The grant funds must be expended by October 31, 2017 which requires a strict construction time frame. Since there is not a Town Council meeting in the beginning of July and the project needs to be awarded soon, bids will be opened the day before Town Council on June 20 at 10:00 AM. Bid results are going to be presented during the Town Council meeting and Council is asked to award the project to the qualified low bidder.

Attachments:

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