

## **CITY COUNCIL 11.H**

### **CITY OF LYNNWOOD CITY COUNCIL**

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**TITLE:** Ordinance: LMC Updates for Title 13

**DEPARTMENT CONTACT:** Michelle Meyer, Finance

**SUMMARY:**

Adopt updates to LMC related to utilities

**PRESENTER:**

Michelle Meyer, Finance Director; Jared Bond, Public Works Director

**ESTIMATED TIME:**

20

**BACKGROUND:**

LMC Title 13 outlines specific procedures for the City's "Waterworks Utility" which refers to the water, sewer and surface water systems. Many of the procedures outlined in the LMC are based on the the Revised Code of Washington (RCW) Chapter 35, however much of the language in the LMC is not required in the RCW and can be updated by the municipality. Some sections of the code require small changes to update outdated language. Other sections require more in-depth review and updates to align with best practices and optimize billing software parameters while minimizing manual work outside of the system. The City is currently working with FCS to perform a utility rate study that will be completed early next year. Making these proposed updates now will ensure FCS has the most current framework to base the study on going forward.

Attached for review:

Ordinance reflecting updates with an effective date of January 1, 2026

Redlined copy of the current language

Summary of updates

**SUGGESTED ACTION:**

Adopt Ordinance for LMC updates related to Title 13.

**PREVIOUS COUNCIL ACTIONS:**

November 17, 2025 City Council Work Session Review proposed updates

October 22, 2025 Finance Committee meeting review proposed updates

July 14, 2025 City Council Meeting Update LMC 13.34.030A for late fees

July 7, 2025 City Council Work Session Review LMC 13.34.030A for late fees  
June 6, 2025 Finance Committee meeting review proposed updates

## **DEPARTMENT ATTACHMENTS**

Description:

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[Ordinance xx LMC Title 13 Water updates.pdf](#)

[LMC Title 13 Summary of updates.pdf](#)

[LMC Title 13 Redlines only version 11.19.pdf](#)