LIVERMORE
CALIFORNIA

CITY COUNCIL STAFF REPORT **ITEM NO. 6.2**

DATE: November 9, 2026

TO: Honorable Mayor and City Council

FROM: Marianna A. Burch, City Manager

SUBJECT: Adoption of Ordinance amending Section 1.28.060 of Chapter 1.28 Conflict of Interest Code of the Livermore Municipal Code to authorize the adoption and amendment of the list of designated positions by City Council resolution and Resolution updating the list of designated positions and disclosure categories.

RECOMMENDED ACTION

Staff recommends the City Council:

1. Adopt an Ordinance, and waive the second reading, amending Section 1.28.060 of Chapter 1.28 Conflict of Interest Code of the Livermore Municipal Code to authorize the adoption and amendment of the list of designated positions by City Council resolution.
2. Adopt a Resolution updating the list of designated filers and disclosure categories in the City's Conflict of Interest Code.

SUMMARY

At its October 26, 2026 meeting, the City Council introduced an ordinance amending Section 1.28.060 of the Livermore Municipal Code to authorize the City Council to adopt and update the list of designated positions by resolution. The attached Resolution outlines changes, such as deletions, additions and title changes, to the list of designated filers.

DISCUSSION

The California Political Reform Act ("Act") requires local agencies to adopt a Conflict of Interest Code ("Code") identifying public officials, employees, and consultants required to file a Statement of Economic Interests (Form 700). The Code must identify positions that make or participate in making governmental decisions that may foreseeably have a material effect on financial interests.

Government Code Section 87306.5 requires code reviewing bodies to direct their agencies to review their Conflict of Interest Codes biennially, in even-numbered years, to determine whether amendments are necessary. If no amendments are needed, the agency must submit a certification to that effect by October 1.

If amendments are necessary, Government Code Sections 87302.3 and 87306.5 require the proposed changes to be submitted to the code reviewing body for consideration and adoption within 90 days of the notice.

As part of the 2026 biennial review, City staff evaluated the City's Code and identified necessary amendments to the list of designated filers, including additions, deletions, and position title changes.

At its September 28, 2026, meeting, the City Council adopted a resolution accepting the 2026 Biennial Notice and declaring its intent to amend the City's Conflict of Interest Code.

Subsequently, at its October 26, 2026, meeting, the City Council introduced an ordinance amending Section 1.28.060 of the Livermore Municipal Code to authorize the adoption and amendment of the list of designated positions by City Council resolution. Upon adoption, the ordinance will take effect 30 days later, on December 8, 2026.

Staff recommends that the City Council waive the second reading and adopt the ordinance amending Section 1.28.060 of the Livermore Municipal Code. Staff further recommends that the City Council adopt a resolution approving the proposed amendments to the list of designated filers under the City's Conflict of Interest Code, with an effective date of December 8, 2026.

FISCAL AND ADMINISTRATIVE IMPACTS

None.

COMMUNITY PILLAR

5: A City That Works

ATTACHMENTS

1. Amended Section 1.28.060 of Chapter 1.28
2. Ordinance
3. Resolution
4. Exhibit A

Prepared by: Olivia Nashed
City Clerk

Approved by:

Marianna A. Burch
City Manager

Fiscal Review by:

Dustin Claussen
Administrative Services Director