



LIBRARY BOARD OF TRUSTEES STAFF REPORT

ITEM NO. 3.1

DATE: August 28, 2025

TO: Chairperson and Members of the Library Board of Trustees

FROM: Anwan Baker, Library Director

SUBJECT: Approval of Draft Minutes - February 27, 2025, Library Board of Trustees regular meeting

RECOMMENDED ACTION

Staff recommends the Library Board of Trustees approve the draft minutes.

DECISION TYPE

SUMMARY

The minutes of the February 27, 2025, Library Board of Trustees meeting were originally agendized on the April 24, 2025, meeting. The item was opened and subsequently closed without a motion or vote due to a lack of eligible commissioners to approve the minutes. This item is being agendized again for this month's meeting as it anticipated that we will have enough eligible commissioners to approve the item.

DISCUSSION

Chair Lainie Pascall and Board Member Richard Hunt are the only Library Board of Trustees members who are still on the Board and eligible to vote on the minutes; this is due to Board Member Olavarrieta's absence at the February meeting and Michelle Ornat and Mariana Guzzardo both having left the Board.

ATTACHMENTS

[1. Draft Library Board of Trustees Regular Meeting Minutes - February 27, 2025](#)

Prepared by: Allen McFarland
Management Analyst II