



## **CITY COUNCIL STAFF REPORT**

**ITEM NO. 6.2**

**DATE:** December 8, 2025

**TO:** Honorable Mayor and City Council

**FROM:** Brent Smith, Community Development Director

**SUBJECT:** Resolution authorizing the acceptance for permanent maintenance, release of the security bonds, and execution of a Notice of Completion for the Stream Maintenance by Contractors Project SD202523.

### **RECOMMENDED ACTION**

Staff recommends the City Council adopt a resolution authorizing the acceptance for permanent maintenance, release of the security bonds, and authorizing the City Manager to sign the Notice of Completion for the Stream Maintenance by Contractors Project SD202523.

### **DECISION TYPE**

Administrative

### **SUMMARY**

On July 14, 2025, City Council authorized the City Manager to award a construction contract in an amount not-to-exceed \$1,200,000 for the Stream Maintenance by Contractors Project SD202523. Subsequently, after bids were received and evaluated, the City Manager awarded a \$606,970 construction contract for the project to the lowest responsible and responsive bidder, GradeTech, Inc. The contract was substantially completed on October 6, 2025, and reached final completion on October 20, 2025. The contract can now be accepted for permanent maintenance. The process to release the contractor's bonds can begin.

### **DISCUSSION**

The Stream Maintenance by Contractors Project SD202523 consisted of two parts: riprap placement and sediment and debris removal. Riprap placement involved excavation of native material and installation of ½ ton riprap with filter fabric at the north downstream bank of the Arroyo Mocho west of Holmes Street to provide embankment protection. Additionally, sediment and debris were removed from the Arroyo Mocho at Holmes Street and off hauled offsite to restore the stormwater channel capacity. Repairing the Holmes Street site restored creek flows and safety of the community before the next winter storms to reduce the

risk of flooding. Attachment 1 shows the site location.

The project was completed in accordance with the contract documents in a manner acceptable to the City Engineer.

At time of award, the contractor provided a faithful performance bond guaranteeing completion of the project, and that bond must now be released. Six months after the date of the resolution accepting the project, the labor and materials bond guaranteeing the improvements should be reduced to an amount equal to any claims filed and of which notice has been given. The balance of the bond will be released upon the settlement of all claims and obligations for which the security was given (there are no known claims at this time). The security for the guarantee and warranty of work shall remain in effect for one year from the date of the resolution.

### **FISCAL AND ADMINISTRATIVE IMPACTS**

The original construction contract was \$606,970. The final contract amount including change orders was \$490,671. The total deduction of change orders was \$116,299. This consisted of deducting approximately 841 tons of Riprap and 648 linear feet of fence. In addition, dewatering was not implemented and was deducted as well. The Stream Maintenance by Contractors Project SD202523 is funded with CIP Reserves - Storm in the 2025-30 Capital Improvement Plan. The budget covers the cost of this construction contract and all other project costs including design, change orders, permits, construction support services, and project management. No additional appropriations are required. This stream maintenance project will not increase operations and maintenance costs.

### **COMMUNITY PILLAR**

5: A City That Works

### **GOAL**

14: Develop, operate, and maintain the City's infrastructure

### **ATTACHMENTS**

1. [Location Map](#)
2. [Resolution](#)
3. [Exhibit A - Notice of Completion](#)

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Approved by:



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Fiscal Review by:



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Tina Olson  
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