



LIBRARY BOARD OF TRUSTEES STAFF REPORT

ITEM NO. 4.6

DATE: December 4, 2025

TO: Chairperson and Members of the Library Board of Trustees

FROM: Anwan Baker, Library Director

SUBJECT: Discussion and feedback related to the 2026 Library Board of Trustees annual update to the City Council.

RECOMMENDED ACTION

Staff recommends that the Library Board of Trustees determine what information they would like to present to the City Council for the Board's Annual Update on January 26, 2026.

DECISION TYPE

Administrative

SUMMARY

The Library Board of Trustees is scheduled to make a brief presentation to the City Council at their City Council Meeting on January 26, 2026, at 7:00 p.m. This presentation should include an overview of Board responsibilities as well as Board activities over the past year.

DISCUSSION

Each City of Livermore Board, Commission, and Committee is required to make an annual presentation to the City Council. This presentation should be a brief, five-minute overview of the Library Board of Trustees' work during the past year. This presentation should specifically focus on the efforts and accomplishments of the Board and its members; it can also include any other matters that the Council should be aware of. This presentation is currently scheduled for the City Council Meeting on January 26, 2026, at 7:00 p.m. The Board Chairperson generally delivers the presentation, but the Vice Chairperson or another Board Member can give the presentation if the Chairperson is not available on the scheduled date.

Once the Board determines the information that they would like to have included in the presentation, staff will work directly with the chosen presenter to create and finalize the presentation.

The following is a list of Library activities and accomplishments that the Library Board of Trustees may want to consider referencing in their presentation when discussing the influence, feedback, and input that has been provided by the Board:

- Board Membership
 - Library Board of Trustees consists of five Board Members – Lainie Pascall (Chairperson), Nancy Olavarrieta (Vice Chairperson), Deborah Halford, Jason Hibono, and Richard Hunt.
 - Terms of office are three years
 - Jason Hibono was appointed to an unexpired term effective June 1, 2025, ending June 1, 2026; Deborah Halford was appointed to a three-year term effective June 1, 2025; and Lainie Pascall was re-appointed to a three-year term effective June 1, 2025.
- 2025 Highlights
 - Livermore Reads Together
 - *The Wild Robot* - Peter Brown - this novel tells the enchanting story of Roz, a robot who mysteriously washes ashore on a remote island. As she learns to survive in the wild, Roz discovers friendship, compassion, and the true meaning of life. Packed with adventure, heartwarming moments, and a unique blend of nature and technology, this tale was perfect for readers of all ages who love a touch of wilderness and wonder.
 - Opportunities Expo
 - Jazz in July
 - Continued progress towards strategic objectives including outreach and numerous diverse programs offered:
 - Black History Month Events
 - Diwali Events
 - Korean Cultural Festival
 - Special Needs Storytimes
 - Storytimes in the Park
 - Latinx/Hispanic Heritage Month Programs:
 - Literacy Highlights
 - English conversation groups
 - Ongoing Literacy volunteer development
 - Summer Learning Program Success - "Level Up"
 - More than 6.3 million minutes read by the community
 - 5,563 residents participated in the program
 - Juneteenth Celebration
 - Graphic Novelist Gene Luen Yang
 - Summer Reading Bridge
 - Summer Science Butterflies
 - Ice Cream Science
 - City Council Summer Reading Awards Night
 - 2025-26 Winter Reading Program
- Library Services Update:
 - Door count: TBD
 - Total program attendance: TBD (TBD XX% increase)
 - Number of computer users: TBD

- Physical item circulation: TBD
- Total collection use: TBD

*** TBD statistical data will be available before the presentation using 2025 calendar year data.

The Library Board of Trustees is also asked to close the presentation with information about what activities are being planned for 2026. The previous item on this month's agenda focuses on the draft 2026 workplan; it is recommended that we reference and integrate this plan into the close of this presentation.

ATTACHMENTS

Prepared by: Allen McFarland
Management Analyst II