



COMMISSION FOR THE ARTS STAFF REPORT

ITEM NO. 5.2

DATE: September 30, 2025

TO: Chairperson and Members of the Commission for the Arts

FROM: Allen McFarland, Management Analyst II

SUBJECT: Appointment of an ad hoc committee to review Unsolicited Grant applications.

RECOMMENDED ACTION

Staff recommends the Commission for the Arts appoint an ad hoc committee to review Unsolicited Grant applications received by the October 1, 2025, cycle deadline.

DECISION TYPE

Administrative

SUMMARY

The Commission for the Arts creates ad hoc committees to carry out the various duties and responsibilities of the Commission such as reviewing Unsolicited Grant applications.

DISCUSSION

The Commission for the Arts duties and responsibilities as defined in the Livermore Municipal Code Chapter 2.43.020 includes Unsolicited Grant application review and approval. The ad hoc committee works with City staff to ensure grant applications meet funding eligibility guidelines and are evaluated for compliance with the Commission's current goals and priorities. The ad hoc committee funding recommendations are presented to the full Commission for the Arts for review before a final recommendation is presented to the City Council for final approval. As of the time of the packet's publishing, no Unsolicited Grant applications have been received for the October 1, 2025, cycle deadline.

ATTACHMENTS

Prepared by: Allen McFarland
Management Analyst II