



## **CITY COUNCIL STAFF REPORT**

**ITEM NO. 8.1**

**DATE:** September 8, 2025

**TO:** Honorable Mayor and City Council

**FROM:** Marianna A. Burch, City Manager

**SUBJECT:** Designation of voting delegate and alternates for the 2025 League of California Cities General Assembly.

### **RECOMMENDED ACTION**

Staff recommends the City Council appoint one voting delegate and up to two alternates to represent the City of Livermore at the 2025 League of California Cities General Assembly.

### **DECISION TYPE**

Administrative

### **SUMMARY**

Each year the League of California Cities ("League") holds a General Assembly where League membership considers and takes action on resolutions that establish League policy. In order to vote during the General Assembly, the City Council must designate a voting delegate and up to two alternates.

### **DISCUSSION**

The League of California Cities is an association of California city officials who work together to shape policies affecting local government. The League's Annual Conference is scheduled for October 8-10, 2025, at the Long Beach Convention Center, including the General Assembly on October 10, 2025. At the General Assembly, cities will vote on resolutions that establish League policy. In order to vote on behalf of the City of Livermore during the General Assembly, the City Council must designate a voting delegate and up to two alternates, one of whom may vote in the event that the designated voting delegate is unable to serve in that capacity. This action must be taken by the City Council and cannot be accomplished by individual action of the mayor or city manager.

The voting delegate and alternates must be registered to attend the League's Annual Conference (either the entire conference or October 10th only). To cast the City's vote, the delegate or alternate must have

in their possession the City's voting card and voting tool, and be registered with the League's Credentials Committee. The voting card may be transferred freely between the voting delegate and alternates.

After the delegate and alternates have been designated by the City Council, staff will submit the online Voting Delegate Form to the League by the deadline of September 24, 2025.

### **FISCAL AND ADMINISTRATIVE IMPACTS**

There are no fiscal and administrative impacts associated with the designation of a voting delegate and alternates.

### **COMMUNITY PILLAR**

5: A City That Works

### **GOAL**

3: Oversee the City's legislative advocacy efforts

### **ATTACHMENTS**

[1. 2025 Cal Cities Voting Delegate Information Packet](#)

Prepared by: Debbie Elam  
City Clerk

Approved by:



---

Marianna A. Burch  
City Manager

Fiscal Review by:



---

Tina Olson  
Administrative Services Director