



CITY COUNCIL STAFF REPORT

ITEM NO. 5.11

DATE: July 28, 2025

TO: Honorable Mayor and City Council

FROM: Carl Brown, Public Works Director

SUBJECT: Resolution ratifying the execution of a sixth amendment to the agreement with Tri-Valley Janitorial Service and Supply, Inc. for janitorial services to increase the not-to exceed amount by \$199,000 from \$1,729,454 to \$1,928,454 and extend the term through October 31, 2025.

RECOMMENDED ACTION

Staff recommends City Council adopt a resolution ratifying the execution of a sixth amendment to the agreement with Tri-Valley Janitorial Service and Supply, Inc. (Tri-Valley Janitorial) for janitorial services to increase the not-to-exceed amount by \$199,000 from \$1,729,454 to \$1,928,454 and extend the term through October 31, 2025.

SUMMARY

On May 14, 2019, the City of Livermore entered into an agreement with Tri-Valley Janitorial to provide janitorial services for all City facilities for a term of three years with optional extensions of two additional three-year terms. The term of the original agreement after one three-year extension expired on June 30, 2025. Staff recommends City Council authorize the City Manager to execute a sixth amendment so the City may continue to receive janitorial services.

DISCUSSION

The Maintenance Division of the Public Works Department is tasked with providing janitorial services to fourteen (14) different facilities, some of which include multiple buildings. The scope of work for the agreement for janitorial services consists of providing routine daily and periodic cleaning, emptying and proper disposal of trash, and the supplying consumable products such as toilet paper, paper towels, and hand soap to City facilities.

On July 28, 2020, the City Manager approved a first amendment to the original agreement to increase the total compensation and the scope of services to include additional services to the scope of work due to the Covid pandemic. On October 9, 2020, the City Manager approved a second amendment to the original agreement to increase the total compensation and update the scope of services to include

additional services at the City's Cooling Center due to the Covid pandemic. On July 29, 2021, the City Manager approved a third amendment to the original agreement to increase the total compensation and update the pricing schedule and locations of services. On July 19, 2022, the City Manager approved a fourth amendment to extend the original agreement for a three-year term and to increase the total compensation. On February 21, 2023, the City Manager approved a fifth amendment to update the pricing schedule and locations of services.

The term of the sixth amendment is four months as the City has issued a Request for Proposals for janitorial services for a new agreement which will begin November 1, 2025.

The amendment has been executed to avoid a lapse in services due to the essential nature of janitorial services at all City facilities. Staff recommends City Council ratify the amendment to continue receiving janitorial services through the end of the term.

FISCAL AND ADMINISTRATIVE IMPACTS

The cost for the remainder of this agreement is \$199,000 and is allocated in the Facilities organization code 614 and various departmental budgets for FY 2025-26.

COMMUNITY PILLARS

5: A City That Works

GOALS

14: Develop and maintain the City's infrastructure, facilities, and property

ATTACHMENTS

[1. Resolution](#)

[2. Exhibit A - Agreement](#)

Prepared by: Marisa Gan
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Approved by:



Marianna A. Burch
City Manager

Fiscal Review by:



Tina Olson
Administrative Services Director