



AIRPORT COMMISSION STAFF REPORT

ITEM NO. 5.3

DATE: November 2, 2026

TO: Chairperson and Members of the Airport Commission

FROM: Benny Stuth, Airport Manager

SUBJECT: Discussion and Direction Regarding Airport Hangar Policies and Establishment of an Ad Hoc Committee

RECOMMENDED ACTION

Staff recommends that the Airport Commission identify priorities and desired outcomes for reviewing hangar policies, provide direction to staff on the scope of that review, and establish a two-member ad hoc committee to work with staff to evaluate potential revisions and develop recommendations for the full Commission's consideration.

SUMMARY

Staff recommends that the Commission discuss existing hangar use and inspection policies, identify concerns and desired outcomes, and establish priorities for further review. Staff also recommends establishing an ad hoc committee to work with staff to refine those priorities, evaluate potential approaches, and develop recommendations for the full Commission's consideration.

The review will require research, coordination, public input, and further analysis. Following an initial review with the ad hoc committee, staff would return with a proposed work plan and anticipated sequence of future actions. No policy amendments are proposed for adoption at this meeting.

DISCUSSION

This item follows a commissioner's request to discuss hangar use and inspection provisions in Airport leases and the Livermore Municipal Code. This meeting provides an opportunity to establish the scope, priorities, and process for that work in advance of developing proposed changes.

To provide a clear foundation for this work, staff recommends that the Commission focus its discussion on:

- Identifying specific concerns with existing hangar use and inspection policies.

- Defining the outcomes revised policies should achieve, including clarity, consistency, safety, and effective administration.
- Prioritizing the issues staff should evaluate and identifying any additional hangar policy topics for future review.

The purpose of this discussion is to establish shared objectives and a manageable scope of work. Detailed policy language and proposed changes would return for consideration after further analysis.

Staff also recommends establishing an ad hoc committee consisting of two Airport Commissioners to work directly with staff on this review. Within the scope established by the Commission, the committee would help refine priorities, evaluate potential revisions to hangar use and inspection policies, and develop recommendations for the full Commission's consideration. The committee would sunset upon presenting its final recommendations to the full Commission.

This effort is expected to extend over multiple meetings and will require time for research, coordination, public input, and preparation of proposed revisions. The schedule will depend on the scope established by the Commission, the complexity of the issues, and available staff resources. Following the initial review with the ad hoc committee, staff would return with a proposed work plan and anticipated sequence of future actions.

ATTACHMENTS

Prepared by: Benedict Stuth
Airport Manager