



**CITY COUNCIL STAFF REPORT**

**ITEM NO. 6.7**

---

**DATE:** April 27, 2026

**TO:** Honorable Mayor and City Council

**FROM:** Aaron Lacey, Fire Chief

**SUBJECT:** Adopt a Resolution authorizing the City Manager to execute a Contract Change Order for the Livermore-Pleasanton Fire Department Joint Powers Authority with L.N. Curtis & Sons for an amount not-to-exceed \$600,000

**RECOMMENDED ACTION**

Staff recommends the City Council adopt a resolution authorizing the City Manager, on behalf of LPFD in her capacity as a Joint Executive Director for LPFD, to execute a blanket contract change order with L.N. Curtis & Sons in an amount not-to-exceed \$600,000 for the purchase of materials and supplies in support of daily operations and fire academy operations for the Livermore-Pleasanton Fire Department Joint Powers Authority (LPFD) for Fiscal Year 2025-26.

**DECISION TYPE**

Administrative

**SUMMARY**

The purchase of various tools, equipment, and personal protective equipment (PPE) is necessary for firefighters to safely and effectively provide service to the community. Firefighters require specialized equipment and PPE to perform daily response functions. The same equipment and PPE is required for Fire Academy participants. L.N. Curtis is a vendor that provides tools, equipment, and PPE. PPE is tested for safety and integrity of materials and must be replaced when found to be unsafe. Having a contract with this vendor provides LPFD with much-needed flexibility with purchasing decisions.

**DISCUSSION**

The Livermore Pleasanton Fire Department (LPFD), in support of its daily operations, purchases various goods and materials, such as, personal protective equipment, fire hose, gas monitors, thermal imaging cameras, fireground equipment and hand tools. L.N. Curtis & Sons, headquartered in Dublin, CA, is one of the vendors from which LPFD routinely places orders. L.N. Curtis & Sons is the exclusive West Coast distributor for many fire industry manufacturers; therefore, some purchases must be made solely through them. Other factors are pricing, cost savings, and timeliness of delivery.

LPFD purchases from L.N. Curtis & Sons, as well as additional vendors. For Fiscal Year 2025-26, a blanket contract was issued in an amount not to exceed \$300,000 for L.N. Curtis. The LPFD JPA administration authorizes each city manager to approve contracts up to \$200,000 each. At the time this was issued, the Pleasanton city manager only had authority to sign up to \$100,000. The increase to the blanket contract requires city council approval. As the majority of purchases this year have been through L.N. Curtis, as opposed to the other contracted vendors, an increase to this blanket contract is necessary. This will not result in an increase to the budget, as there have been minimal purchases through the other vendors.

### **FISCAL AND ADMINISTRATIVE IMPACTS**

Purchases made under this purchase order are based on cooperative purchasing agreements negotiated by Alameda County and National Purchasing Partners. Livermore Municipal Code section 2.68.370 permits use of cooperative purchase agreements as an exception to the City's bidding requirements.

Funds for the purchase of goods and materials are included in the LPFD Adopted Operating Budget for the Fiscal Year 2025-26 therefore no additional appropriation is necessary.

### **COMMUNITY PILLAR**

1: A Safe Community that Thrives

5: A City that Works

### **GOALS**

5: Ensure effective fire suppression, prevention, emergency medical and disaster services to meet the evolving needs of our communities and other changing conditions

### **GUIDING DOCUMENT**

LPFD Strategic Plan

### **ATTACHMENTS**

[1. Resolution](#)

[2. Exhibit A](#)

Prepared by: Gina Eleccion  
Business Manager

Approved by:



---

Marianna A. Burch  
City Manager

Fiscal Review by:



---

Tina Olson  
Administrative Services Director