



## **CITY COUNCIL STAFF REPORT**

**ITEM NO. 7.1**

**DATE:** June 23, 2025

**TO:** Honorable Mayor and City Council

**FROM:** Marianna A. Burch, City Manager

**SUBJECT:** Appointment of Council Members to the City Council Subcommittee on Advisory Bodies for the period of July 1, 2025 - December 31, 2025

### **RECOMMENDED ACTION**

Staff recommends the Mayor appoint two Council Members to serve on the City Council Subcommittee on Advisory Bodies for the period of July 1, 2025 - December 31, 2025, with the City Council's approval.

### **SUMMARY**

Applicants for vacancies on Livermore's advisory bodies are interviewed by a two-member subcommittee of the City Council before being recommended for appointment by the full City Council. Two Council Members are needed to serve on the interview subcommittee for the period of July 1, 2025 - December 31, 2025.

### **DISCUSSION**

The City Council has established nine standing advisory bodies comprised of more than 50 volunteers. To serve on an advisory body, community members apply for vacancies and are interviewed by a subcommittee of the City Council. The City Council Subcommittee on Advisory Bodies ("Subcommittee") is a two-member subcommittee of the City Council appointed by the Mayor with the City Council's approval, and which is tasked with interviewing applicants for Livermore's advisory boards, commissions, and committees. Membership on this standing City Council Subcommittee rotates among Council Members who are appointed for staggered terms, if possible, to ensure that at least one member has prior experience on the subcommittee. Recruitment for advisory body vacancies is managed by the City Clerk's Office and interview nights are scheduled as needed to fill vacancies throughout the year.

Serving in six-month increments, the Subcommittee conducts interviews and recommends appointments for confirmation by the full City Council. The exception to this policy are applicants for the Planning Commission who are interviewed by the full City Council.

Two Council Members are needed to serve on the Subcommittee for the period of July 1, 2025 -

December 31, 2025. Previous appointments are listed below:

Year	January 1 - June 30	July 1 - December 31
2025	Mayor Marchand	
	VM Branning	
2024	CM Barrientos	Mayor Marchand
	CM Kiick	CM Kiick
2023	CM Carling	CM Barrientos
	CM Branning	CM Carling
2022	CM Kiick	Mayor Woerner
	VM Bonanno	VM Bonanno
2021	CM Carling	VM Munro
	VM Munro	CM Kiick

Upon appointment by the Mayor, the City Clerk's Office will coordinate with the Subcommittee members to reserve several evenings to facilitate upcoming interview sessions.

#### **FISCAL AND ADMINISTRATIVE IMPACTS**

None.

#### **COMMUNITY PILLAR**

5: A City That Works

#### **GOAL**

2: Engage effectively with the City's advisory bodies

#### **ATTACHMENTS**

Prepared by: Debbie Elam  
City Clerk

Approved by:



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Marianna A. Burch  
City Manager

Fiscal Review by:



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Tina Olson  
Administrative Services Director