



## **CITY COUNCIL STAFF REPORT**

**ITEM NO. 6.6**

**DATE:** July 13, 2026

**TO:** Honorable Mayor and City Council

**FROM:** Brent Smith, Community Development Director

**SUBJECT:** Resolution authorizing the execution of a second amendment to the professional services agreement with RRM Design Group for on-call landscape design and field support services, increasing the not-to-exceed contract amount from \$200,000 to \$400,000.

### **RECOMMENDED ACTION**

Staff recommends the City Council adopt a resolution authorizing the City Manager to execute a second amendment to the professional services agreement with RRM Design Group for additional on-call landscape design and field support services, increasing the not-to-exceed agreement amount from \$200,000 to \$400,000.

### **SUMMARY**

RRM Design Group has been providing on-call landscape design and field support services for various capital improvement and public works projects for the City of Livermore (City). This second amendment to the agreement will allow RRM Design Group to continue providing design support, design review, and construction field support for various capital improvement and public works projects such as the Springtown Open Space Improvements Project No. PB202319, Veterans Park Project No. DR202121, the Edible Garden at the Civic Center Library, and lawn conversion projects.

The Second Amendment increases the not-to-exceed on-call contract amount from \$200,000 to \$400,000.

### **DISCUSSION**

On April 11, 2023, the City and RRM Design Group entered into an agreement in the amount of \$60,000 to provide on-call landscape design and field support services for various capital improvement and public works projects. On July 7, 2025, the first amendment was executed, which increased the not-to-exceed amount to \$200,000 and extended the term of the agreement to December 31, 2028.

RRM Design Group has provided on-call landscape design and field support services for various capital improvement and public works projects. Currently, they are working on the Springtown Open Space

Improvements Project No. PB202319, Veterans Park Project No. DR202121, the Edible Garden at the Civic Center Library, and lawn conversion projects. These projects are in various phases of design and construction.

RRM Design Group has provided continuous on-call landscape design and field support services to the City since 2023 and has developed institutional knowledge of the City's standards and project-specific parameters. Continuity of RRM Design Group's support will provide timely project delivery, maintain consistency in design assumptions, and avoid delays or increased costs that could result from transitioning work to a new consultant. Extending the agreement through a second amendment will allow RRM Design Group to continue providing efficient and responsive design services, support City staff during the remaining design and construction phases and ensure successful implementation of the City's capital improvement and public works projects.

### **FISCAL AND ADMINISTRATIVE IMPACTS**

The second amendment increases compensation by \$200,000 for a total not-to-exceed amount of \$400,000. Funding for this amendment will be covered in the approved budgets for various projects in the Capital Improvement Plan and in the Public Works Operating Budget. No additional appropriations are required.

### **COMMUNITY PILLAR**

5: A City That Works

### **GOAL**

14: Develop, operate, and maintain the City's infrastructure

### **ATTACHMENTS**

1. [Resolution](#)
2. [Exhibit A - Second Amendment to RRM On-Call Original Agreement](#)

Prepared by: Leo Sum  
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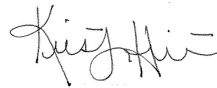
Approved by:



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Marianna A. Burch  
City Manager

Fiscal Review by:



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Kristen Hilton  
Acting Administrative Services Director