



## **CITY COUNCIL STAFF REPORT**

**ITEM NO. 5.5**

**DATE:** June 9, 2025

**TO:** Honorable Mayor and City Council

**FROM:** Judy Erlandson, Acting Public Works Director

**SUBJECT:** Introduce an ordinance amending portions of Livermore Municipal Code Chapter 13.36 Sewer Service and Use Charges Sections 13.36.030 *Definitions*, 13.36.060 *Residential Customers*, and 13.36.090 *Industrial and Miscellaneous Customers*.

### **RECOMMENDED ACTION**

Staff recommends the City Council **introduce an ordinance**, and waive the first reading, amending portions of Livermore Municipal Code Chapter 13.36 *Sewer and Use Charges* Sections 13.36.03 *Definitions*, 13.36.060 *Residential Customers*, and 13.36.090 *Industrial and Miscellaneous Customers*.

### **SUMMARY**

Livermore Municipal Code Chapter 13.36 Sewer Service and Use Charges establishes the purpose and structure to raise revenue for the cost of maintenance, construction, operation, and improvement of the City's sewer facilities used for the collection, treatment and disposal of wastewater, and the reclamation of water. Amending Chapter 13.36 Sections 13.36.060 and 13.36.090 will update customer category definitions and references in the code to include Accessory Dwelling Units (ADU). Section 13.36.090 will be updated to reflect simplification to the methodology used to calculate sewer service charges for industrial and miscellaneous users.

### **DISCUSSION**

Livermore Municipal Code Title 13 Public Services contains various chapters establishing the rate setting process and methodology for adoption of fees. If approved, this update will make two distinct changes to the code.

As more accessory dwelling units (ADUs) are constructed in the City, it is necessary to clarify how an ADU is classified as a residential unit to which wastewater charges will be applied. A definition of an ADU will be added to section 13.36.030 and ADUs as a residential customer category for billing will be included.

In addition, the current sewer service charges to industrial and miscellaneous customers are comprised

of an annual loading charge and peak monthly loading charges. The update to section 13.36.090 reflects a simplified sewer service charge calculation based on measured flow and wastewater characteristics, or flow and wastewater characteristics as estimated by the Water Resources Division Manager. This change will simplify the billing process and ensure that all customers are being billed using a similar formula.

### **FISCAL AND ADMINISTRATIVE IMPACTS**

Staff does not anticipate any fiscal impacts to the wastewater enterprise fund if this amendment is adopted. Staff anticipates a small reduction in staff time due to the simplification of billing procedures included in the proposed ordinance.

### **COMMUNITY PILLAR**

1: A Safe Community That Thrives

#### **GOAL 11:**

Operate and maintain municipal water systems that provide safe, efficient delivery of potable and recycled water, collect and treat wastewater, and comply with all federal, state, and local regulations.

### **ATTACHMENTS**

#### **1. Ordinance**

Prepared by: Laura Mayate-DeAndreis  
Management Analyst II

Approved by:



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Marianna A. Burch  
City Manager

Fiscal Review by:



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Tina Olson  
Administrative Services Director