



CITY COUNCIL STAFF REPORT

ITEM NO. 6.5

DATE: July 13, 2026

TO: Honorable Mayor and City Council

FROM: Brent Smith, Community Development Director

SUBJECT: Resolution authorizing execution of a second amendment to the agreement with TJKM Transportation Consultants, for on-call transportation planning and traffic engineering services, increasing the not-to-exceed amount from \$200,000 to \$700,000 and extending the termination date from June 30, 2030, to June 30, 2031.

RECOMMENDED ACTION

Staff recommends City Council adopt a resolution authorizing the City Manager to execute a second amendment to the agreement with TJKM Transportation Consultants, for on-call transportation planning and traffic engineering services, increasing the not-to-exceed contract amount from \$200,000 to \$700,000 and extending the termination date from June 30, 2030, to June 30, 2031.

SUMMARY

This second amendment with TJKM Transportation Consultants (TJKM) authorizes continued on-call transportation planning and traffic engineering services from TJKM, for assisting staff in reviewing development projects as it relates to transportation matters, preparing plan specifications and estimates for transportation related projects, conducting various traffic studies and analyses, reviewing traffic patterns and driving behavior within the City, helping the City prepare various transportation planning documents, and helping the City apply for grants. This second amendment increases the not-to-exceed amount from \$200,000 to \$700,000 and extends the term from June 30, 2030, to June 30, 2031.

DISCUSSION

In 2024, City staff issued a request for proposals for Traffic Engineering and Transportation Planning Services. TJKM Transportation Consultants (TJKM) was selected as the top qualified traffic design consultant after internal evaluations of the proposals were received.

On June 19, 2024, the City entered into an agreement with TJKM to provide professional on-call transportation planning and traffic engineering services with a not-to-exceed contract amount of \$100,000 and a termination date of June 30, 2027. The original agreement was amended once to increase the amount of the agreement by \$100,000 to a total amount of \$200,000 and increase the duration of the contract for an additional three years, ending on December 31, 2030.

TJKM has been providing on-call transportation planning and traffic engineering services for a wide variety of tasks. These tasks include, but are not limited to, helping the city apply for and secure various transportation grants (e.g., Safe Streets and Roadways for All, Highway Safety Improvement Program, etc.), developing the Local Roadway Safety Plan and the Vision Zero Action Plan, and preparing the Plans, Specifications, and Estimates (PS&E) for the Transportation Safety Project and Traffic Signal Modification Project.

City staff has found TJKM's work to be satisfactory as they provide industry and local expertise and demonstrate rapid and professional responsiveness. They perform their work efficiently and promptly provide value to field and administrative staff.

The second amendment will increase the not-to-exceed amount of the agreement by \$500,000 to a total of \$700,000 and extends the term of the agreement through June 30, 2031. This amendment will allow TJKM to continue providing on-call transportation planning and traffic engineering services to the City. Potential upcoming tasks in the next five years include, but are not limited to, the following:

- Develop Vision Zero Website
- Apply for various grants, including, but not limited to, Active Transportation Program (ATP) Grant, Comprehensive Investment Program (CIP) Grant, Highway Safety Improvement Program (HSIP) Grant, Safe Streets and Roads for All (SS4A) Grant, etc.
- Provide annual report for Vision Zero Action Plan
- Update Local Roadway Safety Plan and Vision Zero Action Plan
- Develop PS&E for Traffic Signal Projects and Transportation Safety Projects
- Citywide signal retiming

FISCAL AND ADMINISTRATIVE IMPACTS

The second amendment increases compensation by \$500,000 to a total not-to-exceed amount of \$700,000. Funding for this amendment will be covered by the approved budgets for various projects in the Capital Improvement Plan and the approved budgets for transportation program activities included in the Engineering Operating Budget.

COMMUNITY PILLAR

1. A Safe Community That Thrives

GOAL

10. Work to maintain a safe and efficient local transportation network and address safety concerns

ATTACHMENTS

1. Resolution
2. Exhibit A - Second Amendment with TJKM

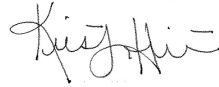
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Approved by:



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City Manager

Fiscal Review by:



Kristen Hilton
Acting Administrative Services Director