LIVERMORE
CALIFORNIA

**CITY COUNCIL STAFF REPORT** **ITEM NO. 6.8**

**DATE:** November 9, 2026

**TO:** Honorable Mayor and City Council

**FROM:** Carl Brown, Public Works Director

**SUBJECT:** Resolution authorizing the execution of an agreement with Roofing Constructors, Inc. dba Western Roofing Service for roof inspection, preventative maintenance, gutter cleaning, and as-needed services in an amount not-to-exceed $1,300,000 for a five-year term

## RECOMMENDED ACTION

Staff recommends the City Council adopt a resolution authorizing the execution of an agreement with Roofing Constructors, Inc. dba Western Roofing Service for roof inspection, preventative maintenance, gutter cleaning, and as-needed services in an amount not-to-exceed $1,300,000 for a five-year term.

## SUMMARY

The Maintenance Division of the Public Works Department uses a roofing company to provide inspection, preventative maintenance services, gutter cleaning, and as-needed services for all City-owned buildings. In order to ensure that the roofs of City-owned buildings continue to be maintained properly, staff recommends entering into an agreement with Roofing Constructors, Inc. dba Western Roofing Service, a subsidiary of Tecta America (Western Roofing) for these services.

## DISCUSSION

The Maintenance Division of the Public Works Department is tasked with maintaining and repairing roofs at more than 80 City-owned buildings. A new agreement is required to provide annual and semi-annual roof inspections, preventative maintenance services, gutter cleaning, as-needed services, and emergency leak services for roofs of all City-owned buildings. As-needed services shall only be of the routine, recurring, or usual type of work necessary to preserve and protect rooftop areas.

Livermore Municipal Code Section 2.68.360 permits the formal bidding procedure for supplies, equipment, and general services to be dispensed with when purchased through a cooperative purchasing arrangement. Livermore Municipal Code section 2.68.370 permits the City to participate in cooperative purchasing programs if the underlying purchase was made using a quotation or bid procedure at least as restrictive as the City's. Tecta America Corporation holds a competitively bid cooperative purchasing agreement for roofing products and services through the National Cooperative

Purchasing Alliance (now OMNIA Partners). Western Roofing Service is a subsidiary of the Tecta America Corporation which holds National Cooperative Purchasing Alliance agreement #02-75.

The City is a member of OMNIA Partners, and the underlying purchase at issue was made using a quotation or bid procedure at least as restrictive as the City's.

**FISCAL AND ADMINISTRATIVE IMPACTS**

Funding for this agreement is currently budgeted in Fund 740, Facilities Rehabilitation Program and in the Airport and Water funds. Costs will be programmed into these operating budgets for future fiscal years.

**COMMUNITY PILLAR**

5: A City That Works

**ATTACHMENTS**

1. Tecta America Proposal
2. Tecta America Award Letter
3. Tecta America Renewal Letter 2026
4. Resolution
5. Exhibit A - Agreement

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