



CITY COUNCIL STAFF REPORT

ITEM NO. 6.1

DATE: June 23, 2025

TO: Honorable Mayor and City Council

FROM: Brent Smith, Community Development Director

SUBJECT: Hearing to consider a resolution approving the FY 2025-29 Consolidated Plan, the FY 2025-26 Annual Action Plan, and the Citizen Participation Plan; authorizing submittal to the U.S. Department of Housing and Urban Development; and authorizing execution of associated documents.

RECOMMENDED ACTION

The Human Services Commission and staff recommend the City Council adopt a resolution:

1. Approving the FY 2025-29 Consolidated Plan and the FY 2025-26 Annual Action Plan, attached hereto as Exhibit A, and authorizes submission of the Consolidated Plan and Action Plan to Alameda County for inclusion with the Alameda County HOME Consortium report for submittal to HUD;
2. Approving the Citizen Participation Plan, attached hereto as Exhibit B, and authorizes submission of the Citizen Participation Plan to Alameda County for inclusion with the Alameda County HOME Consortium report for submittal to HUD;
3. Authorizing the City Manager, or her designee, to negotiate and execute all documentation and agreements with HUD and any subgrantees that are necessary and appropriate to effectuate the FY 2025-29 Consolidated Plan and FY 2025-26 Annual Action Plan, including, without limitation, the FY 2025-26 Entitlement Certifications, attached hereto as Exhibit C; and
4. Authorizing the City Manager, or her designee, to take whatever actions are necessary and appropriate to carry out the purpose and intent of this resolution, including approving minor changes to the FY 2025-29 Consolidated Plan, FY 2025-26 Annual Action Plan, and the Citizen Participation Plan.

SUMMARY

The City of Livermore is the recipient of Community Development Block Grant (CDBG) funds from the Department of Housing and Urban Development (HUD). These dollars are used to fund programs and activities that benefit low- and moderate-income residents and to help prevent or eliminate slums and blight. As a condition of funding, the City is required to prepare a Five-Year Consolidated Plan (Con Plan) and Annual Action Plan.

The FY 2025-29 Con Plan sets forth broad policy goals and the City’s plan for addressing the identified needs using CDBG and HOME funds over the next five years. The Annual Action Plan outlines the amount of funding that will be allocated to activities for the period covering July 1, 2025-June 30, 2026, to help meet the goals listed in the Con Plan. The FY 2025-26 Action Plan will allocate \$396,908 in CDBG entitlements and \$123,602 in HOME funds, for a total of \$520,510.

Along with the five-year Con Plan, the City is required to submit a Citizen Participation Plan to HUD. The Citizen Participation Plan is a tool to encourage residents to become involved in the development of the plans and documents that outline the housing and community development needs, goals, objectives and activities. The Citizen Participation Plan was updated by staff in May 2025 to ensure the information and requirements are relevant and current.

DISCUSSION

FY 2025-2029 Consolidated Plan and the FY 2025-26 Action Plan

The Con Plan establishes a comprehensive five-year vision for the housing, community development, and human services needs for the City. The purpose of the Con Plan is to build a viable community with decent housing, a suitable living environment, and expanded economic opportunities for persons with low-to-moderate income levels. The development of the plan is a collaborative process. Through a community meeting and a stakeholder survey, the City consulted with community-based service providers and residents to help establish priority needs and objectives proposed in the Con Plan. The 2024 Eastern Alameda County Needs Assessment as well as input from and the Human Services Commission was used to develop goals and priorities listed in this document.

The Action Plan identifies federal, state, and local resources available to the City of Livermore that will be utilized to meet the priorities established in the Consolidated Plan. Priorities and goals identified in the Action Plan will support a continuum of programs that help low-income, underserved Livermore families achieve a goal of self-sufficiency. Also included in the Action Plan are programs to support a continuum of housing resources to assist low-income renters and homeowners, persons experiencing homelessness and/or persons at risk of homelessness, and to reduce incidents of housing discrimination through education on fair housing laws.

On May 13, 2025, City staff was informed by HUD that FY 2025-26 allocation for CDBG was \$396,908, which is an increase of 4% from the previous year. The HOME grant, awarded to the City through the Alameda County HOME Consortium, will allocate \$123,602 in FY 2025-26 grant funding, which is a 5.5% increase from the previous year. The FY 2025-26 Action Plan includes two tenant based rental assistance programs, payment on three Section 108 loans, a public service project, and administration for the CDBG and HOME program as outlined in the chart below:

Organization/Project	CDBG	HOME	Total
Abode Services- Rapid Re-Housing / Tenant Based Rental Assistance Program	\$62,981	\$74,895	\$137,876

Tri-Valley Haven- Tenant Based Rental Assistance Program	\$36,788	\$42,202	\$78,990
Section 108 Loan Repayment- Axis Community Health	\$26,775	\$0	\$26,775
Section 108 Loan Repayment- Hagemann Farms	\$71,446	\$0	\$71,446
Section 108 Loan Repayment- Emergency Shelter Rebuild	\$60,000	\$0	\$60,000
Spectrum Community Services- Meals on Wheels	\$59,536	\$0	\$59,536
Administration	\$79,382	\$6,505	\$85,887
Total	\$396,908	\$123,602	\$520,510

Citizen Participation Plan

Along with the five-year Con Plan, the City is required to submit a Citizen Participation Plan to HUD. The Citizen Participation Plan is a tool to encourage residents to become involved in the development of the plans and documents that outline the housing and community development needs, goals, objectives and activities. The Citizen Participation Plan describes the development process of the Five-Year Con Plan, Annual Action Plans, Substantial Amendments to these plans, the Citizen Participation Plan, Section 108 Guaranteed Loans, and the Consolidated Annual Performance and Evaluation Report (CAPER). The Citizen Participation Plan was updated by staff in May 2025 to ensure the information and requirements are relevant and current.

Public Review and Comment:

The FY 2025-2029 Consolidated Plan, the FY 2025-26 Annual Action Plan and the Citizen Participation Plan has been available for public review for a 30-day public comment period beginning on May 23, 2025, as required by HUD.

FISCAL AND ADMINISTRATIVE IMPACTS

Funding for the projects and/or programs identified in the Action Plan will be made available through federal CDBG funding (Fund 224) in the amount of \$396,908 and federal HOME funding (Fund 224) in the amount of \$123,602 in FY 2025-26. Administrative costs associated with preparation and execution of the FY 2025-29 Consolidated Plan, the FY 2025-26 Action Plan, the Citizen Participation Plan, and the required environmental review are reimbursed through the City's CDBG and/or HOME entitlement allocations.

COMMUNITY PILLAR

1: A Safe Community That Thrives

GOAL

8: Expand and improve access to human services

ATTACHMENTS

1. Resolution
2. Exhibit A - Draft FY 2025-2029 Consolidated Plan and FY 2025-26 Action Plan
3. Exhibit B - Citizen Participation Plan
4. Exhibit C - HUD Certifications FY 2025-26 Entitlement

Prepared by: Amy Walker
Management Analyst 1

Approved by:



Marianna A. Burch
City Manager

Fiscal Review by:



Tina Olson
Administrative Services Director