



**LIBRARY BOARD OF TRUSTEES STAFF REPORT**

**ITEM NO. 4.1**

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**DATE:** February 26, 2026  
**TO:** Chairperson and Members of the Library Board of Trustees  
**FROM:** Anwan Baker, Library Director  
**SUBJECT:** Election of Officers.

**RECOMMENDED ACTION**

Staff recommends that the Library Board of Trustees nominate, vote, and elect a chairperson and a vice chairperson to serve until the next election at the January 2027 Board Meeting.

**DECISION TYPE**

Administrative

**SUMMARY**

Each year, the Library Board of Trustees must elect a chairperson and a vice chairperson, as outlined in the City of Livermore Library Board of Trustees Rules of Procedure (2022). Most recently, Board Member Lainie Pascall has been serving as the Chairperson and Board Member Nancy Olavarrieta has been serving as the Vice Chairperson.

**DISCUSSION**

Section 5 of the City of Livermore Library Board of Trustees Rules of Procedure (2022) addresses elections and officers:

The Library Board of Trustees shall elect a chairperson and a vice chairperson at the first meeting held after January 1st of each year. Election of the officers shall be by majority vote of the Board. The role of the officers shall be as follows:

Chairperson – The Chairperson shall preside at all regular meetings and may call special meetings. The Chairperson shall decide upon all points of order and procedure during the meeting.

Vice Chairperson – The Vice Chairperson shall assume all duties of the Chairperson in the absence or disability of the Chairperson.

Presiding Officer – In the absence of the Chairperson or Vice Chairperson, the members present shall select a Presiding Officer.

The Rules of Procedure includes information about the election of a Presiding Officer, if needed, but only the Chairperson and the Vice Chairperson are elected at the January meeting.

The current Library Board Member terms and reappointment eligibility may also be helpful to the discussion. They are as follows:

Halford, Deborah - Term ending 06/01/28

Hibono, Jason - Term ending 06/01/26

Hunt, Richard - Term ending 06/01/27

Olavarrieta, Nancy - Term ending 06/01/26

Pascall, Lainie - Term ending 06/01/28

### **ATTACHMENTS**

Prepared by: Allen McFarland  
Management Analyst II