



**LIBRARY BOARD OF TRUSTEES STAFF REPORT**

**ITEM NO. 4.5**

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**DATE:** February 26, 2026  
**TO:** Chairperson and Members of the Library Board of Trustees  
**FROM:** Anwan Baker, Library Director  
**SUBJECT:** Report on the Library Strategic Plan Community Survey.

**RECOMMENDED ACTION**

Staff recommends the Library Board of Trustees receive the report.

**DECISION TYPE**

Not Applicable

**SUMMARY**

In early March, the Library will launch its Strategic Planning Survey to the community. This survey will help us collect data, feedback, and input that will be used in the development of the Library's next strategic plan, and to inform future programs and services.

**DISCUSSION**

The attached survey was constructed by using information collected from Library staff and leadership, and examples and best practices gathered from other library systems.

The survey is in its final form, but the Board's role is just beginning. The Library requests support from the Library Board of Trustees in publicizing the survey and helping to communicate the importance of community members completing it. While staff are specially trained to understand and support the unique needs of community members, it is imperative that we hear directly from those we serve. Staff need to know where we are hitting the mark and in which areas an increase in resources, education, and information is desired and appropriate. As Board Members, you can all help by spreading the word within those community circles that you operate in about the opening of the survey, important related dates, the eight languages that the survey is available in, and the means in which the survey can be accessed.

The Library Board of Trustees will be asked to participate in a future stage of the plan's development after we move through the collection of data and the associated analysis, and into building the foundation

of the new strategic plan.

**ATTACHMENTS**

**1. Strategic Plan Community Survey**

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