



## **COMMISSION FOR THE ARTS STAFF REPORT**

**ITEM NO. 5.3**

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**DATE:** February 25, 2025

**TO:** Chairperson and Members of the Commission for the Arts

**FROM:** Allen McFarland, Management Analyst II

**SUBJECT:** Appointment of an ad-hoc subcommittee to review Mini Grant and Project & Program Grant applications.

### **RECOMMENDED ACTION**

Staff recommends the Commission for the Arts appoint an ad-hoc subcommittee to review Mini Grant and Project & Program Grant applications.

### **SUMMARY**

The Commission for the Arts creates ad-hoc subcommittees to carry out the various duties and responsibilities of the Commission such as reviewing mini grants and Project and Program Grant Applications.

### **DISCUSSION**

The Commission for the Arts duties and responsibilities as defined in the Livermore Municipal Code Chapter 2.43.020 includes grant and Program and Projects application review and approval. The ad-hoc subcommittee works with City staff to ensure grant applications meet funding eligibility guidelines and are evaluated for compliance with the Commission's current goals and priorities. The ad-hoc subcommittee funding recommendations are presented to the full Commission for the Arts before it is presented to the City of Livermore City Council for final approval.

### **ATTACHMENTS**

Prepared by: Leng Kutil  
Management Analyst I