



## **COMMISSION FOR THE ARTS STAFF REPORT**

**ITEM NO. 5.1**

**DATE:** July 22, 2025

**TO:** Chairperson and Members of the Commission for the Arts

**FROM:** Allen McFarland, Management Analyst II

**SUBJECT:** Appointment of an Ad Hoc Committee to Review Mini Grant Applications.

### **RECOMMENDED ACTION**

Staff recommends the Commission for the Arts appoint an ad hoc committee to review Mini Grant applications received by the September 1, 2025, cycle deadline.

### **SUMMARY**

The Commission for the Arts creates ad hoc committees to carry out the various duties and responsibilities of the Commission such as reviewing Mini Grant Applications.

### **DISCUSSION**

The Commission for the Arts duties and responsibilities as defined in the Livermore Municipal Code Chapter 2.43.020 includes Mini Grant application review and approval. The ad hoc committee works with City staff to ensure grant applications meet funding eligibility guidelines and are evaluated for compliance with the Commission's current goals and priorities. The ad hoc committee funding recommendations are presented to the full Commission for the Arts for discussion and final approval.

### **ATTACHMENTS**

Prepared by: Allen McFarland  
Management Analyst II