



CITY COUNCIL STAFF REPORT

ITEM NO. 5.2

DATE: July 14, 2025

TO: Honorable Mayor and City Council

FROM: Brent Smith, Community Development Director

SUBJECT: Resolution authorizing delegation of authority to the City Manager to award a construction contract, in an amount not-to-exceed \$1,200,000, for the Stream Maintenance by Contractors Project, Project No. SD202523, for repairs at Holmes Street and the Arroyo Mocho.

RECOMMENDED ACTION

Staff recommends the City Council adopt a resolution for the construction of the Stream Maintenance by Contractors Project, Project No. SD202523:

1. Delegating authority to the City Manager to award a construction contract in a total amount not-to-exceed \$1,200,000 in substantially similar form to the draft contract in Exhibit A of the resolution, subject to the City Attorney's approval to form of the final construction contract and Risk Management approval of insurance;
2. Delegating authority to the City Manager to execute any change orders or amendments which do not exceed the not-to-exceed amount;
3. Delegating authority to the City Manager to reject all other bids; and
4. Authorizing the City Manager to take whatever actions are necessary and appropriate to carry out the purpose and intent of this resolution, including approving minor changes to the proposed agreement.

SUMMARY

The Stream Maintenance by Contractors, Project No. SD202523, aims to stabilize the bank and remove sediment and debris within the Arroyo Mocho channel by Holmes Street to address flood concerns. The site location is shown in Attachment 1 – Project Location.

Winter storm events during recent years have caused significant impacts to the Arroyo Mocho near Holmes Street Bridge. At the north bank downstream of the bridge, there is a failed embankment that could expose an existing 60" city-owned storm drainpipe and pose a threat to the health and safety of residents utilizing the trail at the top of the bank. Additionally, a significant amount of sediment has accumulated underneath the bridge, which reduces the stream's capacity for transporting stormwater

and may pose a flood risk to the public health and safety of the residents if the repair is not completed.

These maintenance activities were submitted to the regulatory agencies for permitting under the Stream Maintenance Program (SMP) and permits are expected to be issued in August 2025. Regulatory agencies require work in the creek to be completed by October 15th on an annual basis. The project was advertised for public bidding on June 6, 2025 with a bid opening date on July 3, 2025. Because the City has not historically held City Council meetings in August, staff recommends that the City Manager be authorized to sign a construction contract up to \$1,200,000 so these critical repairs can start in August and be completed by the middle of October.

DISCUSSION

The Stream Maintenance by Contractors, Project No. SD202523, consists of two parts: riprap placement, and sediment and debris removal. Riprap placement involves excavation of native material and installation of ½ ton riprap with filter fabric at the north downstream bank to provide embankment protection. The riprap provides stabilization to keep the embankment in place and also works as erosion control to shield the underlying soil from the stormwater flow. Additionally, sediment and debris will be removed and off hauled to a specified site to restore the stormwater channel capacity before the next winter storms. If the channel isn't restored, stormwater may fail to flow properly, increasing the risk of flooding and endangering residents' health and safety. Other project activities include implementation of temporary construction fencing, temporary staging and stockpiling areas, temporary detour signages, and temporary erosion control measures.

The SMP consists of annual projects to help monitor and maintain creeks and flood control channels. This program streamlines environmental permitting, which generally can take six months or longer for individual permits depending on the size and scope of the work. The typical SMP schedule includes project planning in winter, submission of proposed maintenance activities to the regulatory agencies for permitting in spring, and permits are expected to be issued in August. This project was advertised on June 6, 2025, and award of the construction contract is contingent upon regulatory permit approval. Regulatory agencies require work in the creek to be completed by October 15th on an annual basis. The narrow timeframe between bid opening on July 6, 2025, regulatory permit approval in August, and the October 15th work restriction limits the construction window for work in the creek. Because the City has not historically held City Council meetings in August, staff recommends the City Manager be authorized to sign a construction contract up to \$1,200,000 so these critical repairs can be started in August. Repairing the Holmes Street site will restore creek flows and safety of the community before the next winter storms to mitigate flooding.

FISCAL AND ADMINISTRATIVE IMPACTS

The budget for the Stream Maintenance by Contractors, Project No. SD202523, is included in the 2025-2030 Capital Improvement Plan, which was adopted by Council on June 9, 2025. This budget covers the cost of this construction contract and all other project costs including design, change orders, permits, construction support services, and project management. The project is funded as shown on the table below. No additional budget appropriations are required.

Stream Maintenance by Contractors, Project No. SD202523		
Fund No.	Fund Name	FY 2025-26

101	CIP Reserves - Storm	1,300,000
	Total	1,300,000

COMMUNITY PILLAR

5: A City That Works

GOAL

14: Develop, operate, and maintain the City's infrastructure.

ATTACHMENTS

1. [Project Location](#)
2. [Resolution](#)
3. [Exhibit A - Draft Construction Contract](#)

Prepared by: Leo Sum
Assistant Civil Engineer

Approved by:



Marianna A. Burch
City Manager

Fiscal Review by:



Tina Olson
Administrative Services Director