



## **LIBRARY BOARD OF TRUSTEES STAFF REPORT**

**ITEM NO. 4.2**

**DATE:** October 22, 2026  
**TO:** Chairperson and Members of the Library Board of Trustees  
**FROM:** Anwan Baker, Library Director  
**SUBJECT:** Review of the Library's Confidentiality of Patron Records Policy

### **RECOMMENDED ACTION**

Staff recommends that the Library Board of Trustees review the existing Library Confidentiality of Patron Records Policy and provide any feedback that will assist Library staff with a revision.

### **SUMMARY**

The Confidentiality of Patron Records Policy was originally approved October 17, 1991, and then revised in January 2013 with assistance from the Livermore Public Library Board of Trustees.

### **DISCUSSION**

The Library is looking to update the policy with several new provisions, including adding additional language around linked accounts between patrons, and digital third party vendors. The existing policy is included for the Library Board of Trustees to review and provide any preliminary feedback. An updated policy will be brought back to the Library Board of Trustees at a future date.

### **ATTACHMENTS**

#### [1. Confidentiality of Patron Records Policy - Original](#)

Prepared by: Nathan Brumley  
Assistant Library Services Director