



CITY COUNCIL STAFF REPORT

ITEM NO. 6.17

DATE: September 8, 2025

TO: Honorable Mayor and City Council

FROM: Molly O'Toole, Assistant City Attorney

SUBJECT: Resolution appointing an Acting City Attorney.

RECOMMENDED ACTION

The City Attorney's Office recommends the City Council adopt a resolution:

1. Appointing Senior Assistant Attorney Tara Mazzanti as Acting City Attorney, effective August 23, 2025 and continuing until the City Attorney takes office or the City Council rescinds the appointment.
2. Approving a temporary salary increase equal to five percent (5%) of Ms. Mazzanti's current salary, which is to be in effect during her service as Acting City Attorney.

DECISION TYPE

Administrative

SUMMARY

The City Attorney, Jason Alcala, retired. To ensure continuity of the City's legal operations, an Acting City Attorney should be appointed to perform the duties of the City Attorney until a new City Attorney takes office.

DISCUSSION

The City Attorney, Jason Alcala, retired on August 22, 2025. After a comprehensive recruitment, the City Council selected Kimberly Cilley to succeed Jason Alcala as the next City Attorney. Kimberly Cilley is set to take office on September 29, 2025.

To ensure the continuity of the City's legal operations, the City Attorney's Office recommends that the City Council appoint an Acting City Attorney to have and perform the responsibilities, duties, functions, and authority of the City Attorney until Kimberly Cilley takes office. This includes, without limitation, performing all functions of the City Attorney under the Livermore Municipal Code and California Government Code.

The City Attorney's Office recommends that Senior Assistant City Attorney Tara Mazzanti is appointed as the Acting City Attorney effective August 23, 2025 and continuing until such time as the next City Attorney takes office and that, during her service as Acting City Attorney, she receive a temporary salary increase equal to five percent (5%) of her current salary.

FISCAL AND ADMINISTRATIVE IMPACTS

During the time Ms. Mazzanti is Acting City Attorney, she will receive acting pay equal to 5% of her salary, which will be absorbed by the FY 2025-26 budget.

COMMUNITY PILLAR

5: A City That Works

GOAL

15: Uphold the integrity of Livermore's Municipal Code, Development Code, and regulations.

16: Help preserve public resources and the community's confidence in the City's governance and operation by ensuring the City fulfills its legal obligations and makes well-informed policy decisions.

ATTACHMENTS

1. Resolution

Prepared by: Andrea Franzel
Law Office Supervisor

Approved by:



Marianna A. Burch
City Manager

Fiscal Review by:



Tina Olson
Administrative Services Director