



## **CITY COUNCIL STAFF REPORT**

**ITEM NO. 4.1**

**DATE:** October 13, 2025

**TO:** Honorable Mayor and City Council

**FROM:** Marianna A. Burch, City Manager

**SUBJECT:** Confirm Advisory Body appointments to the Historic Preservation Commission and the Human Services Commission and direct the City Clerk to administer the oath of office.

### **RECOMMENDED ACTION**

The City Council Subcommittee on Advisory Bodies recommends the City Council confirm the advisory body appointments to the Historic Preservation Commission and the Human Services Commission, and direct the City Clerk to administer the oath of office.

### **DECISION TYPE**

Administrative

### **SUMMARY**

On September 17, 2025, the City Council Subcommittee on Advisory Bodies interviewed applicants for vacancies on the Historic Preservation Commission and the Human Services Commission and have submitted their recommendation for City Council consideration and appointment.

### **DISCUSSION**

On September 17, 2025, the City Council Subcommittee on Advisory Bodies interviewed applicants for vacancies on the Historic Preservation Commission, and the Human Services Commission and recommends confirmation of the following appointments:

#### **Historic Preservation Commission 2 Vacancies**

Appointment to an unexpired term ending May 1, 2028

- Daniel Curtis

Appointment to an unexpired term ending May 1, 2029

- Devon Caulfield

**Human Services Commission, 3 Vacancies**

Appointment to an unexpired term ending November 1, 2028

- Yang (Anna) You

Reappointment to regular term ending November 1, 2029

- Tracy Nakamura

Appointment to regular term ending November 1, 2029

- Steven Cox

Upon the City Council's confirmation of the appointments by motion, the City Clerk will administer the oath of office to new appointees.

**FISCAL AND ADMINISTRATIVE IMPACTS**

No material fiscal or administrative impacts result from confirmation of these appointments.

**COMMUNITY PILLAR**

5: A City That Works

**GOAL**

2: Engage effectively with the City's advisory bodies

**ATTACHMENTS**

Prepared by: Helena Graves  
Deputy City Clerk

Approved by:



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Marianna A. Burch  
City Manager

Fiscal Review by:



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Tina Olson  
Administrative Services Director