



Board of Supervisors - Formal Meeting

July 30, 2026

Agenda Item 3

Department: Board of Supervisors Office

Initiator: Jill Wenger

Item Owner: Paola Jaramillo Guayara

Item Type: Agreement (Contract, MOU)

Item Title: Consider Service Agreement with Lighting Up Language, LLC. in the amount of \$85,000 for Language Access Planning Development and Procurement of Technology funded by the American Rescue Plan Act

Item Explanation:

The Johnson County Board of Supervisors voted to invest ARPA funds in the development of a Language Access Plan (LAP) to provide more accessible services to Limited English Proficient (LEP) community members, helping ease the burden on internal process, systems, and staff to do their work and provide services in the best manner possible.

In March of 2026, a Request for Proposals was published in search of a consultant to support the development of the LAP for \$85,000. By the deadline, we received 10 proposals. The Language Access Plan Internal Steering Committee (LAPISC), composed of staff and elected officials representing eleven departments, reviewed and scored all the proposals. Three rounds of interviews were held between mid-May and June of 2026. The committee unanimously voted to recommend Lighting Up Language, LLC.

This project will be completed and invoiced by the ARPA expenditure deadlines. The contract proposed has been reviewed by the County Attorney's Office and is set for approval at tomorrow's formal meeting (7/30/2026)

Fiscal Impact: \$85,000

Budgeted: Yes

Finance Dept Review: Approved

County Attorney Office Approved

Review:

Recommendation:

Recommend approval of the Service Agreement as proposed. This is to be discussed at the 7/29/26 work session, with expected final approval at the formal meeting on 7/30/26.

Attachments:

[LAP_Service_Agreement_Draft_07212026.pdf](#)