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**Date:** February 21, 2024

**To:** The Honorable Board of Directors

**From:** Shivaji Deshmukh, General Manager

**Committee:** Finance & Administration

**Staff Contact:** Kristine Day, Assistant General Manager

**Subject:** Report on General Disbursements

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**Executive Summary:**

Total disbursements for the month of December 2023 were \$34,672,804.64. Disbursement activity included check payments of \$243,689.10 to vendors and \$3,797.50 for worker's compensation related costs. Electronic payments included the Automated Clearing House (ACH) of \$17,716,947.13 and wire transfers (excluding payroll) of \$13,028,878.31. The total payroll was \$3,667,478.96 for employees and \$12,013.64 for the Board of Directors.

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**Staff's Recommendation:**

Staff recommends that the Board approve the total disbursements for the month of December 2023 in the amount of \$34,672,804.64.

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**Budget Impact** *Budgeted (Y/N): N Amendment (Y/N): N Amount for Requested Approval*

**Fiscal Impact (explain if not budgeted):**

None.

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**Regional Sewerage** *Technical Committee (Y/N): N*

*Policy Committee (Y/N): N*

**Prior Board Action:**

On January 17, 2024, the Board of Directors approved the November 2023 Report on General Disbursements totaling \$24,429,815.43.

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**Environmental Determination:**

Not Applicable

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**Attachments:**

Attachment 1 - [Background](#)

Attachment 2 - [PowerPoint](#)

Attachment 3 - [Report on General Disbursements](#)