



# Hyattsville City Council Agenda Item Report

Meeting Date: April 1, 2019  
Submitted by: Lesley Riddle  
Submitting Department: Public Works  
Item Type: Contract  
Agenda Section:

## **SUBJECT**

Landscape Maintenance Contract

## **HCC-328-FY19**

### **Recommendation:**

I move that the Mayor and Council authorize the award of a one (1) year contract, renewable by the City Administrator for up to three (3) additional years to Level Green Landscaping LLC for landscape maintenance at various locations in the City at an annual cost not to exceed \$70,000, upon the review and approval by the City Attorney for legal sufficiency.

### **Sponsor(s):**

At the Request of the City Administrator

### **Co-Sponsor(s):**

N/A

## **ATTACHMENTS**

### **Summary Background:**

The City of Hyattsville relies on an outside contractor to perform a portion of the landscaping services in the parks and green spaces throughout the City. The current contract has a three year extension.

The Contractor shall furnish all labor, equipment, tools, services, skills, etc., required to maintain the landscape in an attractive condition throughout the contract period. Maintenance of landscape areas shall include but not be limited to mowing, edging, pruning, fertilizing, watering and cleanup. The intent is to maintain a superior appearance of the properties and the Contractor shall maintain such appearance.

Staff recommends that we contract with the incumbent contractor Level Green Landscaping LLC for a one (1) year contract not to exceed \$70,000.00, this will include landscape maintenance at 38th Avenue Park, with a (3) three contract extension years. Level Green Landscaping offered the best price and best overall value. As the incumbent, they also possesses the knowledge, skills and ability to fully execute the requirements of the scope of work.

### **Next Steps:**

With Council approval, staff will execute a contract for legal review and approval.

### **Fiscal Impact:**

The funding for this contract is in the DPW Parks Division budget.

### **City Administrator Comments:**

Recommend Approval

### **Community Engagement:**

N/A

**Strategic Goals:**

Goal 4 – Foster Excellence in all City Operations

**Legal Review Required?**

Pending