Hyattsville City Council Agenda Item Report

Meeting Date: July 16, 2018
Submitted by: Jim Chandler
Submitting Department: Public Works
Item Type: Contract
Agenda Section: Consent Items (8:50 p.m. - 8:55 p.m.)

SUBJECT
FY19 CED Vehicle Acquisition

HCC-2-FY19

Recommendation:
I move the City Council authorize the City Administrator to execute purchase orders with Criswell Nissan of Germantown, Inc., 19574 Amaranth Drive, Germantown, Maryland 20854, for the acquisition of the the following vehicle to support on-going operations for the Department of Community & Economic Development:

$22,321.00 - Purchase of one (1) Nissan NV200 Compact Cargo Van - State of Maryland Contract Number: 001B8400179

Sponsor(s):
At the Request of the City Administrator

Co-Sponsor(s):
N/A

ATTACHMENTS
Memo - FY2019 Vehicle Acquisition.docx

Maryland Purchase Agreement - Vehicles - 2018.PDF

Summary Background:
The City will be utilizing a State of Maryland Blanket Purchase Agreement (001B8400179) to acquire one (1) Nissan NV200 Compact Cargo Van from Criswell Nissan of Germantown Inc., for a base price of $19,321, which will require an additional $3,000 for the dealer to outfit for parking operations. The vehicle type is necessary to support the daily transport of parking equipment, signage and other operational requirements.

Next Steps:
N/A

Fiscal Impact:
Funding for acquisition of vehicles has been appropriated by the City Council in the adopted FY2019 budget.

City Administrator Comments:
Recommend Approval

Community Engagement:
N/A

Strategic Goals:
Goal 4 – Foster Excellence in all City Operations

Legal Review Required?
Pending