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GLYNN COUNTY BOARD OF COMMISSIONERS AGENDA ITEM REPORT

DATE: September 18, 2025

SPONSOR: C. Kinstle

ITEM TYPE: Purchase

AGENDA SECTION: CONSENT AGENDA - Finance Committee

AGENDA LANGUAGE: Approve the scope of work, quote for professional services, and issuance of a purchase order in the amount of \$56,959.30, utilizing the Information Technology exemption to expand our OpenGov system to include the tax and revenue platform with \$28,833 in funding provided by the FY26 IT Fund approved budget and \$28,126.30 in funding provided by the FY26 Accommodation Excise Tax Fund budget. (C. Kinstle) (FC 3-0)

BACKGROUND: The Licensing and Compliance Department is requesting approval to expand our OpenGov system to include the tax and revenue platform to streamline the processing of alcohol and accommodation excise tax payments.

This platform provides the following benefits:

- **End-to-End Revenue Automation:** Streamlines every step of tax administration, from registration to remittance.
- **Self-Service Filing & Payments:** Provides hotels, short-term rentals, and lodging operators with a secure 24/7 online portal.
- **Custom Reporting & Compliance:** Offers real-time dashboards, delinquency reports, and compliance insights.
- **Operational Efficiency:** Automates account assignments,

return processing, and other workflows to reduce staff workload.

This system will integrate with the Licensing and Permitting platform, providing customers with a single, convenient dashboard to manage all business compliance functions with the County.

The FY26 cost of the software and professional services is **\$56,959.30**. Funding will be provided by the FY26 IT Fund and Accommodation Excise Tax Fund budgets. The cancellation of the current software will result in approximately \$28,000 savings to be applied toward the new service.

The annual costs for subsequent years are:

FY27: **\$40,366.62**

FY28: **\$42,384.95**

FY29: **\$44,504.19**

The County Attorney's Office has reviewed and approved the agreement as to form.

ATTACHMENTS:

[County of Glynn, GA_SOW_PS-09558.1.pdf](#)

[Glynn County-OpenGov-Tax&Revenue-Quote.pdf](#)