



Item Cover Page

GLYNN COUNTY BOARD OF COMMISSIONERS AGENDA ITEM REPORT

DATE:	August 15, 2024
SPONSOR:	L. Gurganus
ITEM TYPE:	Procurement
AGENDA SECTION:	CONSENT AGENDA - Finance Committee
AGENDA LANGUAGE:	Approve the Service Agreement for Professional Services with EMC Engineering Services, Inc., including EMC's General Provisions, and authorize issuance of a Purchase Order to EMC Engineering Services, Inc. in the amount of \$16,500 for the Turtle River Park dock structural assessment with funding to be provided by the FY25 Accommodation Excise Tax Fund Recreation and Parks Budget. (L. Gurganus) (FC 3-0)
BACKGROUND:	The FY25 Budget includes funds to rehabilitate the Turtle River Park dock. The dock is located at 155 Park Street on Blythe Island. Recreation and Parks personnel obtained proposals from firms qualified to conduct an above-water assessment of the structure and provide an assessment report. For the structural assessment portion of the project, the following proposals were received on July 18, 2024: * EMC Engineering Services, Inc. - \$16,500 * Atlantic Engineering Services - \$38,050 The third company contacted to provide a proposal chose not to submit one due to their current project commitments. EMC is the lowest responsive bidder and they have completed inspections of County docks and piers in the past. Staff recommends

accepting the proposal from EMC and issuing a Purchase Order. Staff will utilize information provided in EMC's assessment report to develop a scope of work for future rehabilitation of the dock.

ALTERNATIVES:

1. Accept the proposal from EMC Engineering Services, Inc. and issue a Purchase Order in the amount of \$16,500 for the Turtle River Park dock structural assessment project.
2. Suggest other alternatives

RECOMMENDATION:

Alternative #1

ATTACHMENTS:

[Turtle River Park Boat Dock - Fishing Pier SA 7-17-2024.pdf](#)

[AES proposal for structural assessment.pdf](#)

[Quote Summary Form Turtle River Park Pier Assessment.pdf](#)