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GLYNN COUNTY BOARD OF COMMISSIONERS AGENDA ITEM REPORT

DATE: August 15, 2024

SPONSOR: D. Smith

ITEM TYPE: Purchase

AGENDA SECTION: CONSENT AGENDA - Finance Committee

AGENDA LANGUAGE: Authorize the issuance of a purchase order for the procurement of auto parts to NAPA Auto Parts in the amount of \$135,000 utilizing a cooperative purchasing exemption (Georgia State Contract) with funding to be provided by the FY25 Fleet Fund operating budget.
(D. Smith) (FC 3-0)

BACKGROUND: Public Works is requesting the approval to obtain a purchase order to utilize Georgia State Contract#: 99999-001-SPD0000201-001 for the procurement of auto parts from the Brunswick NAPA Auto Parts. Utilizing the Georgia State Contract and pricing will result in lower parts costs, reduced staff time obtaining pricing, and provide improved accountability in purchases over the current purchasing practice, which is to utilize Glynn County purchasing cards. Transactions will still be conducted with a local vendor and fleet staff will be purchasing parts from multiple vendors as needed. The purchase order would allow state contract pricing of auto parts for repairs to Glynn County vehicles. Parts will be purchased from the NAPA Auto Parts in Brunswick. The \$135,000 purchase order will utilize funding from the Fleet 2024-2025 budget, specifically \$108,000 from the Fleet Parts line item (6204900-522210), \$20,250 from the Inventory-Vehicle Parts line item (6204900-113603), and \$6,750 from the General Supplies line item (6204900-531100). This is a blanket purchase order and parts will be ordered as needed throughout the fiscal year.

ATTACHMENTS:

[NAPA State Contract.pdf](#)